

CONFIRMED

SENATE BUSINESS COMMITTEE

Minutes of the meeting of 12 November 2024

Present: Karl Leydecker (Chair), Nick Forsyth, Richard Hepworth-Young, Miles Rothoerl, Jo-Anne Murray, Diane Skatun, Louise Thomson, with Rachael Bernard (Clerk) in attendance

Apologies: Scott Allan, David Anderson

607 The Chair welcomed members to the meeting to agree the agenda for the 4 December Senate.

608 **Revised Remit and Composition**

608.1 The Chair introduced the amended draft remit and composition prepared by the Secretary following discussions at the October meeting of the Committee.

608.2 It was highlighted that there was no hidden agenda with the changes being proposed but rather the amendments were seeking to ensure that the remit remained fit for purpose.

608.3 The Committee agreed that the number of elected members on the Committee should remain the same (6) as this was selected originally to reflect the proportions of Elected:Ex Officio members of Senate.

608.4 The Committee noted that any amendments agreed, would need to be approved by Senate.

608.5 It was agreed that ongoing monitoring of senate effectiveness should be part of the remit of the Committee and therefore being the point of contact for effectiveness reviews should be added.

608.6 It was agreed that the remit should be further updated and recirculated.

Action: LT/Clerk

609 **Draft Agenda for the meeting of the Senate on 4 December 2024**

609.1 Regarding the inclusion of the amended promotions criteria, the Committee noted that these were to be for endorsement and not approval as the responsibility for ultimate approval rested with PNCC.

609.2 It was noted that the order of items on the agenda would have to alter as Nick was not available for the REF item to occur before the break.

609.3 It was noted that the Net Zero strategy update would be the same update as had been provided to Court which it was hoped Senate would also find useful. It was agreed that both Fraser Lovie and Rose Lynne should be invited to attend and make the presentation on the Net Zero strategy.

Action: Clerk

- 609.4 The Committee agreed that, where slides were to be used, these should be made available to Senate at the time the papers were circulated to facilitate discussion with constituents ahead of the meeting. It was highlighted that this was particularly important for Senate as opposed to Court as Senate members have constituents in a way Court members do not. **Action: Clerk**
- 609.5 The Committee agreed that details of the PMC item should be added to the agenda with the slides
- 609.6 It was agreed that the agenda should be updated as had been discussed and the timings adjusted before being circulated to the Committee. **Action: Clerk**