

UNIVERSITY OF ABERDEEN
QUALITY ASSURANCE COMMITTEE

QATAR CAMPUS: C6 AND C7 PROCESS FOR BLOCK TAUGHT COURSES

1. PURPOSE OF THE PAPER

- 1.1 This paper provides the Quality Assurance Committee with an update on approval granted, on behalf of the Committee by Convenor's Action, in relation to a modification to the existing C6 and C7 process for the Qatar Campus. This modification of process relates specifically to the block taught courses.
- 1.2 The Committee is invited to **note** the update.

2. PREVIOUS CONSIDERATION BY/FURTHER APPROVAL REQUIRED

	Board/Committee	Date
Previously considered/approved by		
Further consideration/approval required by	Quality Assurance Committee	17 September 2025

3. RECOMMENDED ACTION

- 3.1 The **Quality Assurance Committee (QAC)** is invited to **note** the update provided in the paper.

4. DISCUSSION

- 4.1 The University operates a student monitoring and engagement system in relation to its taught provision at both undergraduate and postgraduate taught levels. Information related to the Student Monitoring process and relevant policies is available within the [Academic Quality Handbook](#) (AQH). In doing so, the AQH includes the following:
- [Guidance Note for Schools](#)
 - Flowcharts for [Undergraduate](#) and [Postgraduate Taught](#)
 - [Key Dates](#)
- 4.2 Recently, contact was received from colleagues at the Qatar Campus, highlighting an issue with the current C6 and C7 student monitoring and engagement system, specifically pertaining to block taught courses. The current system dictates that a C6 is first entered in the Student Record System. Where a response has not been received within a defined period (e.g. 8 days), the C6 automatically converts to a C7, which means that the Class Certificate has been rescinded. Upon receiving a C7, access to MyAberdeen is withdrawn for the course in question for the student.
- 4.3 The process by which C6 and C7s are currently administered presents a challenge for block taught courses, whereby students may have missed the entirety of the teaching but are still able to complete the assessments. Due to the misalignment of the timing of

C6 and C7, students retain access to MyAberdeen and can complete the assessment for a course, which they potentially have not attended classes for.

- 4.4 In that regard, the following was agreed and signed off on behalf of QAC by the Dean for Quality Assurance and Enhancement:
- That where a student misses one day of a block taught course, a student receives a C6;
 - That where a student misses a further day, subsequent to that for which the C6 has already been received, a C7 will be manually placed on the student record by the Registry Officer;
 - That once the C7 has been placed on the student record, the normal processes for withdrawal of access to MyAberdeen will take place automatically.
- 4.5 It is hoped that the actions taken under Section 4.4 of the paper will resolve the difficulties experienced by colleagues at the Qatar campus, and it will be kept under review going forward.

5. FURTHER INFORMATION

- 5.1 Further information is available from Liam Dyker (Administrative Officer and Clerk to QAC), liam.dyker2@abdn.ac.uk, or Steve Tucker (Dean for Quality Assurance and Enhancement and Chair of QAC), s.j.tucker@abdn.ac.uk.

2 September 2025

Freedom of Information/Confidentiality Status: Open