

**EMPLOYABILITY & ENTREPRENEURSHIP COMMITTEE (EEC)**

Minutes of the meeting of the University Employability and Entrepreneurship Committee held on Thursday, 9<sup>th</sup> of April at 11am in person (Room 101, Students' Union Building) and on Microsoft Teams.

**Attended:** Alan McCue, Samuel Seymour, Jonathan Dorrat, Monika Gostic, Nejc Sedlar, Claire Molloy, John Barrow, Tracey Innes, Ellen Minshull, Jane Melhuish,

**Apologies:** Stuart Durkin, Ijeoma Obiagwu, Alan Macpherson, Danielle Grieve, Rachel Brackenbridge, Jenna Stuart, Wilfrid Flanda, Heather May Morgan, Lenka Mbadugha, Amir Siddiq, Desidre Coopasamy, Alisdair McKibben, Alison Young, Kirsty Wilson, Aaron Thom, Ken Jeffery, Masha Shaw.

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**MINUTES  
FOR DISCUSSION**

1. **Approval of the minutes (12/02/26)** (EEC.090426.001)  
The minutes of the previous meeting were approved.
2. **Matters Arising including review of Action Log** ([EEC Action Log 25-26](#))  
The minutes of the last meeting were approved. A review of the action log took place.  
As promised, text was drafted to be included at the bottom of placement advertisements published on MyCareerHub. The initial contact for placement related queries was also confirmed to be the Duty Registry Officer. The below text has been circulated for feedback:  
*"If you're interested in taking a one year placement, we recommend getting in touch with the Duty Registry Officer in the Infohub (available 10am to 1pm Monday to Friday). They can help you explore whether a placement year is possible within your degree programme"*  
**ACTION** – members to get in touch with any feedback.  
A reminder that members can contact Tracey if interesting in participating in the PGT team-based WBL scaled pilot next year and beyond.  
The remaining actions are ongoing.
3. **Knowledge sharing of employability initiatives**  
Members shared their highlights and challenges of employability activity in their areas. An overview of the discussion has been drafted on Padlet. Absent members will be encouraged to add to the Padlet with their updates. Members can amend items or add more detail if necessary.  
[Access the Padlet.](#)
4. **Employability Internship Project Updates**  
Two ABDN Interns have been working on Employability projects across the institution.
  1. Calum – Has been working on linking employability data sets, Graduate Outcomes, Career Readiness and National Student Survey for cross analysis as more data is collected.
  2. Ragu – Is mapping MySkills and the United Nations Sustainable Development goals to courses in the course catalogue, using machine learning, data scrapping and stakeholder engagement techniques, hoping to improve awareness of what is involved in courses. The project will be piloted in MMSN.
5. **LTEP Part-Time Work Research Survey**  
LTEP funding to create a research project on student working patterns, impact on wellbeing and school attainment. Building on a research project taken 10 years ago. Linked to HEPI Student Working Lives Research

published last year. Full-time UG/PGT Aberdeen campus students are the focus, they are asked if they have been working within a window in term 2, responses will be analysed alongside attainment data. Survey goes live from the 13<sup>th</sup> of April until the end of May. Additional promotion welcome.

#### **6. Work-based learning policy implementation plan**

The policy has been approved in principle. Next steps include the creation of the EQIA, supporting guidance documents and a communication plan, these will be worked on over the summer in advance of the next cycle of committee meetings. As work progresses, additional edits to the policy may take place.

#### **7. Any other business**

- An ABDN Internship with Aberdeen Football Club Community Trust is now open for applications.
- A discussion about opportunities and fairs for Postgraduate students took place.

The next meeting of the Committee will be held on Wednesday 9<sup>th</sup> September, at 2pm in-person (Room 101, Students' Union Building) and by Microsoft Teams.