Lexis®Library - searching for case law
Zita Szabo, May 2020
QG LAW017 [https://www.abdn.ac.uk/library/documents/guides/qglaw017.pdf]

Lexis®Library provides full text access to UK court reports, a selection of unreported cases from upper courts and tribunals, as well as International case reports. There is also access to Case Overview, an annotated archive of case records.

Accessing the database
Go to the Library home page and enter Lexis Library in the Search Our Collections box. On the results screen, select the Books+ tab and then click on the title line which will link you to the database, Lexis Library, and, when prompted, log in with your university username and password.

Note! Personalisation services, e.g. ‘Alerts’, ‘Saved searches’, etc., are only available when using off campus access via the UK Federation (Shibboleth) link. You may be asked to sign in via your institution, in which case you must select ‘UK Access Management Federation’, then ‘University of Aberdeen’, and lastly, enter your University of Aberdeen username and password.

Searching for UK case law
Find a Title...
On the Home page of Lexis®Library, use the Find a Title… search option if you know the parties to a case or the citation. The service defaults to All subscribed cases. Enter the name(s) in the search box, e.g. Brown v Stott, and click on Find.

You can also enter the citation in the Case name or citation search box. You may omit brackets and other punctuation, e.g. 2004 2 AC 323.

Cases search screen
Select Cases from the top menu bar to open the case specific search screen. This page provides more options, so you can perform a more sophisticated search. It is not necessary to complete every field on this page.

In the Sources box (see image above), the default search is All subscribed cases sources. Click on the arrow in the search box to select a specific series of law reports. To see the complete list of all UK law reports, you need to choose More sources, under the Sources box. A new window will open, and you can filter your search by Topics, or select a category from Publication Type list. Tick the sources you require and click on OK-Continue. Your search will be limited to your selected publications.

Appeal Tracker
Appeal Tracker is a special feature on the Cases page (see the top right corner of the image above). It tracks the appeal status of judgements starred [*] on the All England Reporter service that are subject to appeal to the Civil Division of the Court of Appeal (from May 2008) and to the House of Lords or Supreme Court (from October 2008). An appeal tracker shows the details, stages and dates of an appeal.

Appeal Tacker is an enhancement of the Case Overview archive within Lexis®Library. To learn more about this source, please check the Case Overview section in the next page.
Viewing search results

Search results appear in a list view. From this page, if you wish, you can save documents in your My Documents folder or Export Bibliographic References. You can also choose other delivery options, such as Print, Email and Download. If you only have access to network printers, we advise that you use the email option.

On the search results page, you can restrict your search by adding other terms in the Search within results box or narrow down your results by selecting Source Name or Topics from the links on the left-hand side of the page.

Click on the case name and citation to open the full text of the case. If you want to return to your original list of results, you need to select the View last search tab in the top left corner of the page.

Case Overview

This is a comprehensive archive of case records updated daily and dating from 1502 onwards. The database provides procedural history, annotations, keywords and summaries. To access it, click on Cases on the top menu bar and then select Case Overview from the list on the left-hand side of the screen. Complete the search screen, and click on Search.

On the results screen, click on the case name and citation to display the short summary of the case and other useful links, like Case History, Cases referring to this case and Cases considered by this case, etc. (See the screenshot below.)

Case Overview uses symbols to provide a quick visual indication of how a case has been treated in subsequent judgments. Users should always conduct further research before deciding whether to rely on a specific case in their legal argument.

<table>
<thead>
<tr>
<th>Symbol</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>✗</td>
<td>Negative treatment</td>
</tr>
<tr>
<td>✧</td>
<td>Positive treatment</td>
</tr>
<tr>
<td>💧</td>
<td>Neutral treatment</td>
</tr>
<tr>
<td>🎬</td>
<td>Citation information only</td>
</tr>
<tr>
<td>⚠️</td>
<td>Cautionary treatment</td>
</tr>
</tbody>
</table>
Searching for international cases

On the Cases screen, select International Content from the left-hand side of the screen to get access to Lexis®Library International.

Note that Lexis®Library International opens with All jurisdiction. If you want to change the default settings, you need to click on the arrow in the top search box to select a jurisdiction (e.g. Australia, Canada, Hong Kong, etc) and click on Cases. Enter your search terms in the search box and press Enter or click on the red magnifier glass icon.

To return to the UK case law screen, simply close the Lexis®Library International tab.

Browsing UK case law

Click on Cases in the top menu bar, and then on Browse at the left-hand side of the screen. This will open a list of all UK subscribed law report series. Scroll through the list to find the title you want, then click on the + symbol to find the year/volume/issue you require. Click on the + symbol again to view the table of contents and select the case name and the citation to open the case report in full text.

My Documents

In the top right corner of every page, you can find the My Documents folder. It is a useful temporary storage for documents you have saved from your results list. From this folder you can arrange, print, email and download your documents. A maximum of 100 items will remain saved in this folder for 30 days.

Online tutorials

For contextual help, click on the icon in the top right corner of the screen, and select Help. Detailed user guides are available here.

Logging off

Click on the icon and select the Sign Out link. Finally, click on OK to exit the database.

Help

If you have any problem using this database or require further assistance, please contact:

Janet MacKay, Information Consultant (Law)
Tel.: +44 (0)1224 273892
Email: i.i.mackay@abdn.ac.uk

Nicola Will, Site Services Team Lead
(Taylor Library)
Tel.: +44 (0)1224 273166
Email: n.will@abdn.ac.uk

Taylor Library Issue Desk
Tel.: +44 (0)1224 272601
Email: lawlib@abdn.ac.uk

IT Service Desk (for any access problem)
Telephone: +44 (0)1224 273636
Login to MyIT portal
Email: servicedesk@abdn.ac.uk

You may want to read our other Lexis®Library guides:

QGLAW016: Lexis®Library - key features
QGLAW019: Lexis®Library – searching for articles in UK and international journals
QGLAW020: Lexis®Library – searching for newspaper articles