



Emergency evacuation procedures for disabled people (The Sir Duncan Rice Library)

Alyson Petrie, May 2021

QG GEN014 [<https://www.abdn.ac.uk/library/documents/guides/qggen014.pdf>]

Emergency evacuation procedures for those unable to use the stairs

- There are Fire Evacuation lifts at both the north and south sides of The Sir Duncan Rice Library, in the stairwells. These are designed for the safe evacuation of those unable to use the stairs.
- Beside the Fire Evacuation lifts are clearly signposted refuge areas equipped with an emergency signal button.
- In the event of an emergency, any person unable to use the stairs to evacuate the building should go to the nearest refuge area and press the emergency signal button.
- After pressing the signal button, they should wait in the refuge area and a trained Evacuation Assistant will contact them by means of the speaker at the refuge.
- An assistant will arrive in the lift, to assist with evacuation to the Ground Floor and to ensure that they reach the Fire Assembly Point on the Academic Square.
- Evacuation Assistants should be available at all times that the Library is open.

If persons using the Library know that they may require assistance to leave the building in the event of any emergency, it would be helpful if they make themselves known to staff at the Welcome Desk (in the Ground Floor lobby) on arrival.

Contact details:

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