The Cardiff Index to Legal Abbreviations is a web-based service which allows you to search for the meaning of abbreviations for English language legal publications. It also includes a wide selection of major foreign language law publications. The focus of the database is law reports and law periodicals but it includes some legislative publications and major textbooks. It allows users to:

- Find the name of the publication to which a legal abbreviation commonly refers.
- Find the preferred citation abbreviation (if one exists) if you have the full title of a law publication.
- Find commonly used but unauthorised abbreviations for a legal title.
- Determine whether a title’s name has altered, whether the title is part of a series of publications, whether it is reprinted in another publication, etc.
- Find out if Aberdeen University Library has holdings for a law publication using the International Standard Series Number (ISSN) for that publication.

NB. Older legal titles will not have an ISSN.

Searching the database

1. Go to [www.legalabbrevs.cardiff.ac.uk/](http://www.legalabbrevs.cardiff.ac.uk/).

2. If you wish to know:
   - law publication titles that match an abbreviation – select **Search by Abbreviation**.
   - the correct abbreviation for the title of a law publication – select **Search by Title**.
Search by Abbreviation

1. Type the abbreviation in the Search box.
2. Select Search Type: Exact or Close.
3. Click on Search.

On the Search Results screen:
Click on the Title to obtain full details of the record (see below).

Using Cardiff Index to search for a law publication in the Library Catalogue

To find out if this title is available in the Library:
Click on the ISSN (International Standard Series Number).
The first time you use the service to search for a title in the Library Catalogue you will be asked to identify your institution (see above):

- click on the drop–down menu in the Select Location box and select Scotland
- click on the drop–down menu in the Select Institution box and select University of Aberdeen
- click on the University of Aberdeen in the Link to Title box
- in a separate window a search for the title will begin automatically.

If the search is successful the Library Catalogue is opened and the results will be displayed in a table which gives the name of the site library holding the title and the number of copies available (see below).

Search by Title

4. Type the title in the search box.
5. Select Search Option: Exact Words
   Phrase
   Keyword.
6. Click on Search.
The results of the title search will be displayed in a table which also includes preferred and alternative abbreviations.

<table>
<thead>
<tr>
<th>Title</th>
<th>Preferred Abbrev</th>
<th>Alternate Abbrev</th>
<th>Jurisdiction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scots Law Times</td>
<td>SLT</td>
<td>SLT; Sl.L.T.; Scots L.Times</td>
<td>Scotland</td>
</tr>
<tr>
<td>Scots Law Times, Lands Tribunal Reports</td>
<td>-</td>
<td>L.T.R.; SLT; Lands Tribl.</td>
<td>Scotland</td>
</tr>
<tr>
<td>Scots Law Times, Lyon Court Reports</td>
<td>S.L.T. (Lyon Ct.)</td>
<td>-</td>
<td>Scotland</td>
</tr>
<tr>
<td>Scots Law Times, Inner District</td>
<td>-</td>
<td>S.L.T. (Inner)</td>
<td>Scotland</td>
</tr>
<tr>
<td>Scots Law Times, Notes on Recent</td>
<td>S.L.T. (Notes)</td>
<td>-</td>
<td>Scotland</td>
</tr>
</tbody>
</table>

On the **Search Results** screen:
Click on the **Title** to obtain full details of the record.

If the full details of the record include the ISSN, you can choose to search for the title in the Library Catalogue – see section on **Searching by Abbreviation**.

**Help and advice**
If you require assistance in using this database please contact:

Elaine Shallcross, Information Consultant
Email: e.shallcross@abdn.ac.uk
Telephone: 01224 273848

Nicola Will, Site Services Manager
Email: n.will@abdn.ac.uk
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**Acknowledgement:**
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