Research Publication Workflow

Pre-Submission   **Submission**   **Acceptance**   **Publication**

Add Rights Retention Statement

Add Data Availability Statement

Check Journal: Sherpa, Journal Checker Tool, OA Agreements

Inform Co-authors

1. Fully OA Journal

OR

2. Subscription Journal: OA agreement

OR

3. Subscription Journal: no agreement

Contact OA team for advice on funding

+

Ensure Funding for Extra Page and Colour Costs

+

Indicate Affiliation at submission

Ensure correct CC Licence is chosen

+

Notify Open Access Team

Deposit AAM and Acceptance Email on Pure

Immediate OA With 1 and 2

+

Notify Open Access Team

+

Deposit on Europe PMC to ensure funder compliance

+

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