January Induction Information

<table>
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<tr>
<th>Programmes</th>
<th>MSc Oil and Gas Enterprise Management (OGEM)</th>
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<tr>
<td>Discipline</td>
<td>Geology</td>
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<tr>
<td>School</td>
<td>Geosciences</td>
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School Office Staff
- Ms Ashley Fyffe – Postgraduate Teaching Secretary a.fyffe@abdn.ac.uk
- Mrs Ann Simpson – School Admin Officer
- Mrs Betty Euington – Secretary
- Mrs Daniela Van Heerden – School Support Assistant

School Office Location
- Open for student queries: Monday – Friday 0900 – 1200 and 1400 – 1630
- School of Geosciences reception, G051 Meston Building

School Website
- www.abdn.ac.uk/geosciences
- www.abdn.ac.uk/geosciences/departments/geology/index.php

Head of School
- Professor David Jolley

Director of PG Teaching for School
- Dr David Muirhead

PGT Directors
- MSc OGEM
- Dr Stephen Bowden

Induction Timetable

**Tuesday 8 January 2019**
- 10:00 – 12:00 **Introduction to Earth Sciences: Basics of Earth Science** Meston 118 Compulsory
- 14:00 – 16:00 **Introduction to Earth Sciences: The Wilson Cycle** Meston 118 Compulsory

**Wednesday 9 January 2019**
- 14:00 – 16:00 **Introduction to Earth Sciences: The History of Life** Meston 118 Compulsory

**Thursday 10 January 2019**
- 10:00 – 13:00 **Library Workshop** (Susan McCourt) Library Floor 2. PC Room 1&2 (226/227) Compulsory
- 15:00 – 16:00 **School Induction**, Meston Building, Meeting room G05a Compulsory

**Friday 11 January 2019**
- 10:00 – 12:00 **Introduction to Earth Sciences: Exploration and Resources** Meston 118 Compulsory
### Programme Information

| Coursework Submission | As directed by your course coordinator either via MyAberdeen or into the drop boxes. White drop boxes are located in the corridor outside the School Office and are labelled per discipline and level.  
|                       | ie. Course code GL5034 would go in the PGT Geology box. |

| Coursework Collection | Course work can be viewed from the school office but cannot be taken away. You will be emailed when it is ready for you to view. |

| Teaching Timetable     | At the School induction, you will be provide with a printed timetable of the first 4 weeks of the term. This will also be uploaded to your MyAberdeen in the programme organisation and onto your MyTimetable.  
|                       | Further timetable updates with be uploaded to MyAberdeen and MyTimetable for GG courses and will be available through MyTimetable for other courses. |

| Your classes           | Your classes will be made up of a variety of lectures, seminars, practicals, workshops, tutorials and field trips. Specific details will be given in the course guides, available on MyAberdeen.  
|                       | Attendance registers are taken at every class. All classes at PGT level are mandatory. If you miss or are going to miss a class due to a medical reason or a good cause, ensure you complete an absence report via MyAberdeen. If you miss 3 or more classes, you are at risk from receiving a C6. Details on monitoring can be found here - [http://www.abdn.ac.uk/infohub/study/student-monitoring.php](http://www.abdn.ac.uk/infohub/study/student-monitoring.php)  
|                       | The educational culture in Scotland is very much focused on independent learning and this is reflected in the number of contact hours student have with teaching staff. The expectation is that a significant amount of reading and study will be done outside of the classroom. |

| Academic Staff         | As well as the help provided in classes and practicals, you will also be able to see your tutors outside of these times by booking an appointment or using their availability “office hours”, which will be detailed in the course guide. The noticeboard at the entrance to Meston Building also lists academic staff and their room number.  
<p>|                       | The School of Geosciences academic staff can be found in Meston Building and St Mary's Building. |</p>
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<tr>
<th>Assessment</th>
<th>Courses are assessed by a variety of means and does vary between courses. This can include examination and coursework which could involve on-line quizzes, essays or problems, for example. Specific details are given in the course guide, available on MyAberdeen.</th>
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<tbody>
<tr>
<td>Suggested Reading</td>
<td>Reading lists can be found on MyAberdeen for each course.</td>
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