# Jim Duncan Scholarship

# Guidelines for Applicants

# Completing the form

The Jim Duncan Scholarships are open to applicants who have decided to go to the University of Aberdeen to undertake an undergraduate degree **starting in September 2020** after having had a break in their education, **or** who are resuming their undergraduate studies at the University after an interruption, and require financial assistance.

**IMPORTANT INFORMATION:**

**Please note that having had a one year ‘Gap Year’ does not constitute a sufficient break in education.**

**Only applicants who are starting an undergraduate degree in September 2020 after having had a break in their education, or who are resuming their undergraduate studies at the University after an interruption, and require financial assistance are eligible to apply for the scholarship. You must clearly meet the criteria to be considered for an award.**

There are two Jim Duncan Scholarships available. They are each valued at £2,500 per annum.

The scholarships shall initially be awarded for a two year period of the undergraduate course in order to give security to the scholars awarded.  Thereafter, the scholar may apply to have the scholarship renewed on an annual basis. The scholarships will be awarded on the basis of financial need and academic potential. Applications from medical students would be particularly welcome.

To be considered for a Jim Duncan Scholarship you will need to have applied to the University of Aberdeen for a place starting in September 2020; to be awarded a scholarship you must receive and then firmly accept an offer, either conditional or unconditional, of a place at the University. The scholarships can only be held by students of the University – they cannot be transferred to another institution.

The only exception to this is if you are resuming your undergraduate studies at the University of Aberdeen after an interruption.

Students undertaking a second undergraduate degree are permitted to apply, however **priority** will be given to applicants entering higher education for the first time, unless exceptional circumstances can be demonstrated.

**Section 1** - Personal details

Make sure that you give us your name and your address for correspondence. You should supply the name of the School, College or other educational institution which you have attended most recently, your date of birth, your UCAS Personal ID number, and the degree course you will be undertaking at the University of Aberdeen. Please include your e-mail address.

**Section 2** – Financial Circumstances

This scholarship is awarded on the basis of financial need and academic potential; only applicants who can demonstrate financial need are eligible for this scholarship and you must provide full details of your financial circumstances. Please tell us as much as you can about your financial circumstances. Please supply information relating to all sources of household income and expenditure. **The Scholarship Panel expects to see supporting documentary evidence and your application will be unsuccessful if this is not provided.**

If you wish to submit additional documentation or information, you are permitted to do so via email to [entrance.scholarships@abdn.ac.uk](mailto:entrance.scholarships@abdn.ac.uk)

**Section 3** - Sponsorships, Scholarships and Prizes

If you have applied for, or already been awarded a bursary or scholarship, or have applied for or gained scholarship to support your undergraduate studies, please give details of the source(s) and amount(s) involved.

List any prize or award you have gained for academic performance or in employment, or for other skills or achievements, whether in school or college, or outside.

**Section 4** – Employment History

Please provide details of positions or work experience held.

**Section 5** - Personal statement

Please give reasons why you think you should be considered for the award of a Jim Duncan Scholarship. The scholarship is open to applicants who have decided to go to the University of Aberdeen to undertake an undergraduate degree **starting in September 2020** after having had a break in their education, or who are resuming their undergraduate studies at the University after an interruption, and require financial assistance. If you have decided to go to University to undertake an undergraduate degree after having had a break in your education, please give us full details. Please provide full details if you are resuming your undergraduate studies at the University after an interruption. Please tell us why you decided to choose the course you will be studying.

If you wish to submit additional information you can do so via email: [entrance.scholarships@abdn.ac.uk](mailto:entrance.scholarships@abdn.ac.uk)

**Personal Reference**

You will need to provide details of a supporting referee. It should be someone who is familiar with your circumstances and your recent studies – whether at school, college, university, access course or in employment. Someone from your school or college (ie. guidance teacher, teacher) or someone from your place of work who has a supervisory or managerial role would be a satisfactory referee. If you are resuming your studies at the University of Aberdeen after an interruption, your Personal Tutor or a lecturer would be a suitable referee.

You should make your referee aware of your application.

NB: Applications where the candidate has written the supporting reference, or where no UCAS Personal ID Number is given will not be considered by the Scholarships Panel.

Please note that applications cannot be considered if a reference is not supplied.

# Timetable

The closing date for applications is **18 May 2020**. All applications should be made online and any queries should be directed to [entrance.scholarships@abdn.ac.uk](mailto:entrance.scholarships@abdn.ac.uk)

# Notification of Awards

You will be told whether or not your application has been successful by 5 July 2020. If your application has been successful the award will be subject to your admission to the University.