

# Getting Started with Panopto

eLearning Team



# Agenda

- Good practice when planning a video
- Downloading Panopto
- Basic recording and editing
- Uploading other videos to Panopto
- Adding and editing automatic captions
- Embedding videos in MyAberdeen
- Time for practice and questions at the end

**Please note:** Panopto is a powerful tool that can sometimes seem quite complex. However, remember that you can keep your recordings very simple and keep the editing to a minimum.

# Panopto vs Collaborate

## Panopto

- Pre-recorded videos
- Lecture capture
- Hosting videos recorded elsewhere
- Flexibility for students: asynchronous, own pace
- Statistics

## Collaborate

- Web conferencing tool
- Synchronous sessions
- Ideal for interactive activities: chat, polls, annotation tools, presenting, group activities
- Can be recorded
- Capacity: 500

# Planning your video



Is video the right way to present information? Purpose?



Manageable chunks



active learning - questions/tasks, clear learning objectives



Outline/script



Slides/screenshare/other visuals



Test your setup & practice



Background, distractions

# What (tools) do you need?

- Microphone
  - Webcam (optional)
  - Computer/smartphone/tablet
  - Support/tripod to stabilise device
  - Internet connection
  - Quiet space
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- What if you don't have access to some of these?
    - What about your students?



# Demo