

ANDRZEJ TOMKIEWICZ

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EDUCATION

University of Aberdeen, BSc Mathematics

2022 – 2026

Currently studying a range of subjects, including Mathematics, Physics and Computing Science.

Specific courses include: Calculus, Algebra, Set Theory, Computer Programming and Principles, Web Application Development, Astronomy and Meteorology, Professional Skills and The Digital Society.

I Liceum Ogólnokształcącego, Krakow, Poland

2019 – 2022

Matura (equivalent to 'A' levels): Mathematics (90%), Information Technology (90%), English (80%), Physics (80%), Polish (70%), Geography (65%), and History of Music (60%).

WORK EXPERIENCE

Clerical Assistant, Krakow Real Estate, Krakow

Summer 2022

- Dealt efficiently with enquiries about properties from the public both in person and on the phone.
- Improved keyboard and IT skills through data entry and management, using Excel spreadsheets.
- Carried out company email shot working within a strict time frame. This included designing the email and accompanying web page and researching the contact list.

Customer Assistant, Cubus, Krakow

Summer 2021

- Developed excellent customer service skills through dealing with a wide range of customers in this busy town centre store.
- Provided added value by participating in sales promotions and demonstrated my ability to give a fast service when the store was short-staffed.

VOLUNTEERING

IT Volunteer, Silver City Surfers, Aberdeen

Oct 2022 – present

- Assist older people, individually and in small groups, to gain basic IT skills, like emails and web browsing.
- Developed my communications skills through explaining things step-by-step to people who are completely new to using computers, and by listening carefully to their problems and concerns.
- Gained confidence in public speaking and learned how to build relationships with people who are very different to me in age and background.

INTERESTS & ACHIEVEMENTS

- Was a member of my school's football team and won the Regional School League in 2020 with my team. Recently selected for the University of Aberdeen's first club team.
- Elected Class Representative for Mathematics which involves collecting my fellow students' opinions and complaints and speaking for them at staff-student liaison meetings. Received training for this role from the Students' Association.
- I am registered for the Pathway to Success co-curricular programme which allows me to reflect on my skills and develop them through short courses and employability workshops.

REFERENCES

Available on request