

RefWorks at the University of Aberdeen - Importing Records from Information Databases

The method of importing records from information databases available to us varies according to the *database*. There are two main methods for *bringing/importing* records into *RefWorks*:

- **1-step**: directly from the database by using the **Save to RefWorks** button
e.g. this method is used by *Scopus*, *Cambridge Scientific Abstracts (CSA)*, *Web of Knowledge/Web of Science* and *Ovid*.
- **2-step**: save the references as a .txt (text) file | open RefWorks and import the .txt file through filters for the database, e.g. *Informaworld*, *IngentaConnect*.

The 1-step and 2-step methods work because there are RefWorks *filters* in place to allow the records to come through in the correct format. If RefWorks filters do not exist for a database the only way in which to bring records in is to manually type them into your account. See [RefWorks User Guide](#) for instruction. Downloading of records into RefWorks from Word or Excel documents is possible but very time consuming – we advise manual creation of these records within RefWorks.

The majority of the databases for which we have access allow either the 1-step or 2-step process. The databases listed here allow records to be imported into RefWorks.

Click on the alphabetical index below to navigate to the database(s) you require for instructions on how to import references into RefWorks.

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Database	Source	Method
ABI/INFORM	ProQuest	<p>1-step</p> <p>From the results list tick records of interest Click the Export option at the top of the results list Click on Export directly to Refworks link</p>
Advanced Polymers Abstracts	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records of interest, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>

AIDS and Cancer Research Abstracts	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records of interest, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
AIDS Meetings	NLM Gateway	<p>2-step</p> <p>Enter your search on the NLM Gateway home page at http://gateway.nlm.nih.gov/gw/Command</p> <p>The number of records found in each NLM database is indicated</p> <p>Click on the Meeting Abstracts database to access the list of results</p> <p>Tick records of interest</p> <p>Click the Download option at the top of the results list</p> <p>Click on Go</p> <p>In the Download/Display window:</p> <ul style="list-style-type: none"> - choose no. of records you require - Destination: Save to File - Download as: Text - Format: Export - select level of details required - click on Go <p>On your browser File menu choose Save As and save the file as a .txt</p> <p>Open RefWorks</p> <p>From the References menu select Import</p> <p>In the Import Filter/Data Source drop-down list choose: NLM Gateway (Export/MEDLARS Format)</p> <p>In the Database drop-down list choose: AIDS Meetings</p> <p>To Select Text File click on the Browse button</p> <p>Browse to your saved text file and double-click on the file to add it to the RefWorks import data box</p> <p>Click Import</p>
Algology Mycology and Protozoology Abstracts (Microbiology C) Biological Sciences	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK</p>

		<p>Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records of interest, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
AMED (Allied & Complementary Medicine)	OVID	<p>1-step</p> <p>Tick records of interest</p> <p>Click the Export icon at the top of the results list</p> <p>In the Export To drop-down list select RefWorks</p> <p>Select Fields to Display as required</p> <p>Click Export Citation(s) button</p>
American Chemical Society Publications (ACS Publications)	ACS Publications	<p>2-step</p> <p>Tick records of interest</p> <p>Click the Download Citation option at the top of the results list</p> <p>In the Download Citations window:</p> <ul style="list-style-type: none"> - Format: RIS - Include: select level of details required - Click Download Citation(s) button <p>On your browser File menu choose Save As and save the file as a .ris</p> <p>Open RefWorks</p> <p>From the References menu select Import</p> <p>In the Import Filter/Data Source drop-down list choose: RIS Format</p> <p>In the Database drop-down list choose: RIS Format</p> <p>To Select Text File click on the Browse button</p> <p>Browse to your saved .ris file and double-click on the file to add it to the RefWorks import data box</p> <p>Click Import</p>
Animal Behavior Abstracts Biological Sciences	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p>

		<p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
Anthropology <i>Plus</i>	OCLC FirstSearch	<p>1-step</p> <p>Tick records of interest</p> <p>Click the Export icon at the top of the results list</p> <p>In the Direct Export Records window:</p> <ul style="list-style-type: none"> - Export: Marked records from this search - Export to: RefWorks <p>Click on Export button</p>
<p>ASFA Aquatic Sciences and Fisheries Abstracts</p> <p>ASFA 1: Biological Sciences and Living Resources</p> <p>ASFA 2: Ocean Technology, Policy and Non-living Resources</p> <p>ASFA 3: Aquatic Pollution and Environmental Quality</p> <p>ASFA Aquaculture Abstracts</p> <p>ASFA Marine Biotechnology Abstracts</p>	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
ATLA Religion	EBSCOHost	<p>1-step</p> <p>Select records by clicking on Add to folder</p> <p>In Folder has items box, click on Folder View</p> <p>Tick records to select</p> <p>Click on Export icon</p> <p>Under Save Citations to a file formatted for: select Direct Export to RefWorks</p> <p>Click on Save button</p>
Australian Education Index (AEI)	ProQuest	<p>1-step</p> <p>From the results list tick records of interest</p> <p>Click the Export option at the top of the results list</p> <p>Scroll down the list in the drop-down menu</p> <p>Under the Export to sub-heading click on RefWorks</p> <p>Exports window: for Include select Brief citation / Abstract (partial indexing, abstract)</p> <p>For Export to select RefWorks</p> <p>Click the Continue button</p>
Bacteriology Abstracts	CSA Illumina	<p>1-step</p>

		<p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
Biological Sciences Biology Digest	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
BIOSIS	Web of Knowledge	<p>1-step</p> <p>Log on to Web of Knowledge then BIOSIS</p> <p>Select General or Advanced Search and enter search terms</p> <p>Tick records of interest</p> <p>Click on Save to RefWorks button at the top of the results list</p>
BEI (British Education Index)	ProQuest	<p>1-step</p> <p>From the results list tick records of interest</p> <p>Click the Export option at the top of the results list</p> <p>Scroll down the list in the drop-down menu</p> <p>Under the Export to sub-heading click on RefWorks</p> <p>Exports window: for Include select Brief citation / Abstract (partial indexing, abstract)</p> <p>For Export to select RefWorks</p> <p>Click the Continue button</p>
Blackwell Synergy	Blackwell	See <i>Wiley Online Library</i>
British Periodicals Online	ProQuest	<p>1-step</p> <p>Mark records of interest</p>

		<p>Go to Marked List.</p> <p>Select citations.</p> <p>Click on Download Selected Citations link</p> <p>Click on Export Directly to RefWorks.</p>
CAB Abstracts	OVID	<p>1-step</p> <p>Tick records of interest</p> <p>Click the Export icon at the top of the results list</p> <p>In the Export To drop-down list select RefWorks</p> <p>Select Fields to Display as required</p> <p>Click Export Citation(s) button</p>
<p>Calcium and Calcified Tissue Abstracts</p> <p>Ceramic Abstracts/World Ceramics Abstracts</p> <p>Chemoreception Abstracts</p>	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
Chicano Database	OCLC FirstSearch	<p>1-step</p> <p>Tick records of interest</p> <p>Click the Export icon at the top of the results list</p> <p>In the Direct Export Records window:</p> <ul style="list-style-type: none"> - Export: Marked records from this search - Export to: RefWorks <p>Click on Export button</p>
CINAHL	EBSCOHost	<p>1-step</p> <p>Select records by clicking on Add to folder</p> <p>In Folder has items box, click on Folder View</p> <p>Tick records to select</p> <p>Click on Export icon</p> <p>Under Save Citations to a file formatted for: select Direct Export to RefWorks</p> <p>Click on Save button</p>
<p>Composites Industry Abstracts</p> <p>Computer and Information Systems Abstracts</p>	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then</p>

Conference Papers Index		<p>Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
COPAC	COPAC	<p>1-step (via REFWORKS)</p> <p>Login to your main RefWorks account</p> <p>From the Search menu select Online Catalog or Database</p> <p>Select COPAC from the drop-down Online Catalog or Database to Search menu</p> <p>Type in your keywords and click on Search</p> <p>A list of search results will open in a separate window – select the records you wish to import into your RefWorks account</p> <p>TIP: Select and Import records separately on each page of results</p> <p>The selected records can be filed directly into a folder and they will also appear in your Last Imported Folder</p> <hr/> <p>2–step (via COPAC website)</p> <p>Log in to COPAC</p> <p>Click on green icons beside records to select references of interest</p> <p>Click on My References on right-hand side</p> <p>Tick references to select</p> <p>In Export records as drop-down menu select Tagged (Full)</p> <p>Click on the Export button</p> <p>Save the records as a text file (.txt)</p> <p>In RefWorks click on References and highlight Import</p> <p>In the Import Filter/Data Source box choose: COPAC</p> <p>In the Database box choose: COPAC</p> <p>Click on the Import Data from the following Text File radio button</p> <p>Browse to your saved text file and double-click on the file to add it to the RefWorks import data box</p> <p>Click Import</p>
Copper Data Center Database Corrosion Abstracts CSA Neurosciences	CSA Illumina	<p>1–step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then</p>

Abstracts		<p>Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
Digital Dissertations – now known as ProQuest Dissertations and Theses (PQDT), listed under publications in ABI/INFORM	ProQuest	<p>1–step</p> <p>From the results list tick records of interest</p> <p>Click the Export option at the top of the results list</p> <p>Click on Export directly to Refworks link</p>
Ebrary (e-books)	Ebrary	<p>1–step</p> <p>Go to http://site.ebrary.com/lib/aberdeenuniv/</p> <p>Login with your University computer username and password</p> <p>Click on My Settings (top right hand corner); scroll down the page and click on Show RefWorks buttons, then Set Preferences</p> <p>Search, then in the results list, click on the RefWorks button for each record you want to export to RefWorks</p>
EBM Reviews EBMR ACP Journal Club EBMR Cochrane Central Register of Controlled Trials EBMR Cochrane Database of Systematic Reviews EBMR Database of Abstracts of Reviews of Effects	OVID	<p>1–step</p> <p>Tick records of interest</p> <p>Click the Export icon at the top of the results list</p> <p>In the Export To drop-down list select RefWorks</p> <p>Select Fields to Display as required</p> <p>Click Export Citation(s) button</p>
Ecology Abstracts	CSA Illumina	<p>1–step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the</p>

		<p>one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
EconLit	ProQuest	<p>1-step</p> <p>From the results list tick records of interest</p> <p>Click the Export option at the top of the results list</p> <p>Click on Export directly to Refworks link</p>
EEBO	Chadwyck-Healy	<p>1-step</p> <p>Mark records by ticking the box beside the records you wish to export</p> <p>Click on Marked List at the top of the screen</p> <p>Click on Download Records</p> <p>Under heading Alternatively direct export to: click on Refworks</p>
EIS: Digests of Environmental Impact Statements Electronics and Communications Abstracts	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
EMBASE	OVID	<p>1-step</p> <p>Tick records of interest</p> <p>Click the Export icon at the top of the results list</p> <p>In the Export To drop-down list select RefWorks</p> <p>Select Fields to Display as required</p> <p>Click Export Citation(s) button</p>
Engineered Materials Abstracts	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the</p>

		<p>Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
English Short Title Catalogue (ESTC)	British Library	<p>1-step (via REFWORKS)</p> <p>Login to your main RefWorks account</p> <p>From the Search menu select Online Catalog or Database</p> <p>Select British Library from the drop-down Online Catalog or Database to Search menu</p> <p>Type in your keywords and click on Search</p> <p>A list of search results will open in a separate window – select the records you wish to import into your RefWorks account</p> <p>TIP: Select and Import records separately on each page of results</p> <p>The selected records can be filed directly into a folder and they will also appear in your Last Imported Folder</p>
Entomology Abstracts Environmental Engineering Abstracts Environmental Sciences and Pollution Management	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
ERIC	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
ERIC	ProQuest	<p>1-step</p>

		<p>From the results list tick records of interest</p> <p>Click the Export option at the top of the results list</p> <p>Scroll down the list in the drop-down menu</p> <p>Under the Export to sub-heading click on RefWorks</p> <p>Exports window: for Include select Brief citation / Abstract (partial indexing, abstract)</p> <p>For Export to select RefWorks</p> <p>Click the Continue button</p>
FRANCIS	OCLC FirstSearch	<p>1-step</p> <p>Tick records of interest</p> <p>Click the Export icon at the top of the results list</p> <p>In the Direct Export Records window:</p> <ul style="list-style-type: none"> - Export: Marked records from this search - Export to: RefWorks - Click on Export button
Genetics Abstracts	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
GeoRef	EBSCOhost	<p>1-step</p> <p>Select records by clicking on Add to folder</p> <p>In Folder has items box, click on Folder View</p> <p>Tick records to select</p> <p>Click on Export icon</p> <p>Under Save Citations to a file formatted for: select Direct Export to RefWorks</p> <p>Click on Save button</p>
Handbook of Latin American Studies	Library of Congress	<p>1-step (via REFWORKS)</p> <p>Login to your main RefWorks account</p> <p>From the Search menu select Online Catalog or Database</p> <p>Select Library of Congress from the drop-down Online Catalog or Database to Search menu</p> <p>Type in your keywords and click on Search</p> <p>A list of search results will open in a separate</p>


		<p>window – select the records you wish to import into your RefWorks account</p> <p>TIP: Select and Import records separately on each page of results</p> <p>The selected records can be filed directly into a folder and they will also appear in your Last Imported Folder</p>
Health and Safety Science Abstracts	CSA Illumina	<p>1–step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
Health Services Research Meetings	NLM Gateway	<p>2–step</p> <p>Enter your search on the NLM Gateway home page at http://gateway.nlm.nih.gov/gw/Command</p> <p>The number of records found in each NLM database is indicated</p> <p>Click on the Meeting Abstracts database to access the list of results</p> <p>Tick records of interest</p> <p>Click the Download option at the top of the results list</p> <p>Click on Go</p> <p>In the Download/Display window:</p> <ul style="list-style-type: none"> – choose no. of records you require – Destination: Save to File – Download as: Text – Format: Export – select level of details required click on Go <p>On your browser File menu choose Save As and save the file as a .txt</p> <p>Open RefWorks</p> <p>From the References menu select Import</p> <p>In the Import Filter/Data Source drop-down list choose: NLM Gateway (Export/MEDLARS Format)</p> <p>In the Database drop-down list choose: Health Services Research Meetings</p> <p>To Select Text File click on the Browse button Browse to your saved text file and double-click on the file to add it to the RefWorks import data box</p>

		Click Import
History of Science, Technology and Medicine	OCLC FirstSearch	<p>1–step</p> <p>Tick records of interest</p> <p>Click the Export icon at the top of the results list</p> <p>In the Direct Export Records window:</p> <ul style="list-style-type: none"> – Export: Marked records from this search – Export to: RefWorks <p>Click on Export button</p>
House of Commons Parliamentary Papers	ProQuest	<p>1–step</p> <p>Tick records of interest</p> <p>Click on the Add Selected Records to Marked List link at the top of the results list</p> <p>Click on Marked List in the left hand pane</p> <p>Click on Download</p> <p>Click on Export directly to RefWorks</p>
IEEE Xplore	IEEE	<p>1–step</p> <p>Tick records of interest</p> <p>Click on the Download Citations icon at the top of the results list</p> <p>In the Download Citations pop-up window, select the following:</p> <p>Include: Citation & Abstract</p> <p>Format: RefWorks</p> <p>Click on the Download Citation button</p>
Human Genome Abstracts Immunology Abstracts	CSA Illumina	<p>1–step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
Index to 19 th -century American Art Periodicals	OCLC FirstSearch	<p>1–step</p> <p>Tick records of interest</p> <p>Click the Export icon at the top of the results list</p> <p>In the Direct Export Records window:</p> <ul style="list-style-type: none"> – Export: Marked records from this search – Export to: RefWorks

		Click on Export button
Industrial and Applied Microbiology Abstracts (Microbiology A)	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
Informaworld	Taylor & Francis	<p>2-step</p> <p>Tick records of interest</p> <p>In Choose an Action drop-down menu at top of list of results, select Download Citation</p> <p>Click Go button</p> <p>In the next window:</p> <p>Choose a format: RefWorks</p> <p>Choose detail required: Citation and Abstract</p> <p>Choose delivery method: Download file</p> <p>Click Go button</p> <p>Save the .ris file to your computer</p> <p>Log in to RefWorks</p> <p>Select References then Import</p> <p>Select RefWorks Tagged Format as the data source and database</p> <p>Browse to the saved .ris file and double-click on the file to add it to the RefWorks import data box</p> <p>Click Import</p>
IngentaConnect	Publishing Technology	<p>2-step</p> <p>Tick records of interest</p> <p>Click on the Update Marked List button at the top of the list of results</p> <p>Click on Marked List located to the right of the list of results</p> <p>Click on Export options and plain text</p> <p>On your browser File menu choose Save As, name and save the file as a (.txt) Text file</p> <p>Open RefWorks</p> <p>From the References menu select Import</p> <p>In the Import Filter/Data Source drop-down list choose: Ingenta</p> <p>In the Database drop-down list choose: Online Articles</p> <p>Browse to your saved text file and double-click on</p>

		the file to add it to the RefWorks import data box Click Import
International Bibliography of the Social Sciences [IBSS]	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
Internet & Personal Computing Abstracts	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
ISI Proceedings	Web of Knowledge	<p>1-step</p> <p>Log on to Web of Knowledge then ISI Proceedings</p> <p>Select General or Advanced Search and enter search terms</p> <p>Tick records of interest</p> <p>Click on Save to RefWorks button at the top of the results list</p>
JSTOR	JSTOR	<p>1-step</p> <p>Log on to JSTOR</p> <p>Do a search and tick records of interest.</p> <p>Click on Export Citation at the top of the results list.</p> <p>In Export Citations window: Select a format: RefWorks</p> <p>Repeat the above steps for each page of results</p>
Lexis-Nexis	Butterworths	There are no RefWorks <i>filters</i> in place to allow the records to come through in the correct

		<p>format.</p> <p>Login to your RefWorks account</p> <p>Open the References drop-down menu and select Add New Reference</p> <p>Choose a citation style from the View fields used by drop-down menu</p> <p>Select a folder in which to file your record (optional)</p> <p>Select a Ref Type (e.g. Journal, electronic)</p> <p>Select a Source Type (e.g. Electronic)</p> <p>Complete the fields marked by a green tick – this is information essential for your bibliography</p> <p>Click on the Save Reference button; if you intend to create another new record click on the Save & Add New button</p>
Library, Information Science & Technology Abstracts (LISTA)	EBSCOhost	<p>1–step</p> <p>Select records by clicking on Add to folder</p> <p>In Folder has items box, click on Folder View</p> <p>Tick records to select</p> <p>Click on Export icon</p> <p>Under Save Citations to a file formatted for: select Direct Export to RefWorks</p> <p>Click on Save button</p>
Linguistics & Language Behavior Abstracts	CSA Illumina	<p>1–step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
Literature Online (LION)	ProQuest	<p>1–step</p> <p>Tick records of interest</p> <p>Download bibliographic details to RefWorks from your Marked List</p> <p>Click on Download citations</p> <p>At Download options click on Export directly to Refworks</p>
Materials Business File Mechanical Engineering Abstracts Medical &	CSA Illumina	<p>1–step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then</p>

Pharmaceutical Biotechnology Abstracts Medline		<p>Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
Medline	OVID	<p>1-step</p> <p>Tick records of interest</p> <p>Click the Export icon at the top of the results list</p> <p>In the Export To drop-down list select RefWorks</p> <p>Select Fields to Display as required</p> <p>Click Export Citation(s) button</p>
Medline	Scopus	<p>1-step</p> <p>Open Scopus and limit Subject Areas to Health Sciences. Carry out a search</p> <p>Tick records of interest.</p> <p>Click the Export button at the top of the results list</p> <p>In the Output window select the Export radio button</p> <p>Export format: RefWorks Direct Export</p> <p>Output: Abstract format</p> <p>Click Export button</p>
METADEX	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
MetaLib	Ex Libris	<p>1-step</p> <p>Select records of interest by clicking on the  shopping trolley icon.</p> <p>Click on My Space then eShelf.</p> <p>Tick the relevant records.</p> <p>Click on the link Marked Records.</p>

		<p>Click on Save.</p> <p>A pop-up box opens Records will be saved on your PC.</p> <p>Change the <i>Record Format</i> to RefWorks. Ignore the encoding menu.</p> <p>Click on Save</p>
MLA International Bibliography (via LION)	ProQuest	<p>1-step</p> <p>Tick records of interest</p> <p>Download bibliographic details to RefWorks from your Marked List</p> <p>Click on Download citations</p> <p>At Download options click on Export directly to Refworks</p>
NLM Meeting Abstracts (from HIV/AIDS, Health Services Research and Space Life Sciences meetings)	NLM Gateway	<p>2-step</p> <p>Enter your search on the NLM Gateway home page at http://gateway.nlm.nih.gov/gw/Cmd</p> <p>The number of records found in each NLM database is indicated</p> <p>Click on the Meeting Abstracts database to access the list of results</p> <p>Tick records of interest</p> <p>Click the Download option at the top of the results list</p> <p>Click on Go</p> <p>In the Download/Display window:</p> <ul style="list-style-type: none"> - choose no. of records you require - Destination: Save to File - Download as: Text - Format: Export <p>select level of details required click on Go</p> <p>On your browser File menu choose Save As and save the file as a .txt</p> <p>Open RefWorks</p> <p>From the References menu select Import</p> <p>In the Import Filter/Data Source drop-down list choose: NLM Gateway (Export/MEDLARS Format)</p> <p>In the Database drop-down list choose: the appropriate meeting database</p> <p>Click on the Import Data from the following Text File radio button</p> <p>Browse to your saved text file and double-click on the file to add it to the RefWorks import data box</p> <p>Click Import</p>
Nucleic Acids Abstracts Oceanic Abstracts	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p>

		<p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
Oncogenes and Growth Factors Abstracts	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
OnePetro	Society of Petroleum Engineers (SPE)	<p>2-step</p> <p>Tick records of interest</p> <p>Click on Export Selected Citations link at the top of the results list</p> <p>In the Download citations window, select the following:</p> <p>Citation Manager Format: RefWorks</p> <p>Click on the Download button</p> <p>On your browser File menu choose Save As and save the file as a .txt</p> <p>Open RefWorks</p> <p>From the References menu select Import</p> <p>In the Import Filter/Data Source drop-down list choose: RefWorks Tagged Format</p> <p>In the Database drop-down list choose: Tagged Format</p> <p>Beside Select Text File click on Browse</p> <p>Browse to your saved text file and double-click on the file to add it to the RefWorks import data box</p> <p>Click Import</p>
OSH UPDATE	Sheila Pantry Associates Ltd	<p>2-step</p> <p>Conduct your search and from the results list tick the records of interest</p> <p>Click on the Export link at the top of the results list</p> <p>In the Export Format Selection window:</p> <p>Which results do you wish to export: Marked</p>
Including: CISDOC HSELINE MHAID NIOHTIC-2		

RILOSH		<p>Which format do you wish to use for the export: RIS Import format Click Export On your browser File menu choose Save As, name and save the file as a (.txt) Text file Open RefWorks From the References menu select Import In the Import Filter/Data Source drop-down list choose: RIS Format In the Database drop-down list choose: RIS Format Click on the Import Data from the following Text File radio button Browse to your saved text file and double-click on the file to add it to the RefWorks import data box Click Import</p>
Periodicals Archive Online	ProQuest	<p>1-step Tick records of interest Click on Marked List link at top of list of results Select Download Selected Citations Click on Export Directly to RefWorks</p>
Philosopher's Index	EBSCOhost	<p>1-step Select records by clicking on Add to folder In Folder has items box, click on Folder View Tick records to select Click on Export icon Under Save Citations to a file formatted for: select Direct Export to RefWorks Click on Save button</p>
Pollution Abstracts	CSA Illumina	<p>1-step Go to http://www.csa1.co.uk/ and click on Shibboleth Login. On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select. For Home Organisation choose University of Aberdeen, then Select. Login if prompted. Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link. Tick records to select, then click on the RefWorks icon at the top of the results list. Click on the Export to RefWorks button.</p>
POPLINE	POPLINE	<p>Records from POPLINE do not import effectively into RefWorks, so should be inserted manually. Login to your RefWorks account Open the References drop-down menu and select Add New Reference Choose a citation style from the View fields</p>

		<p>used by drop-down menu</p> <p>Select a Ref Type (e.g. Journal, electronic)</p> <p>Select a Source Type (e.g. Electronic)</p> <p>Complete the fields marked by a green tick – this is information essential for your bibliography</p> <p>Click on the Save Reference button; if you intend to create another new record click on the Save & Add New button</p>
Primo	Ex Libris	<p>1-step (via REFWORKS)</p> <p>Login to your main RefWorks account</p> <p>From the Search menu select Online Catalog or Database</p> <p>Select University of Aberdeen from the drop-down Search menu</p> <p>Type in your keywords and click on Search</p> <p>A list of search results will open in a separate window – select the records you wish to import into your RefWorks account</p> <p>TIP: Select and Import records separately on each page of results</p> <p>The selected records can be filed directly into a folder and they will also appear in your Last Imported Folder</p>
PsycArticles PsycINFO	EBSCOhost	<p>1-step</p> <p>Select records by clicking on Add to folder</p> <p>In Folder has items box, click on Folder View</p> <p>Tick records to select</p> <p>Click on Export icon</p> <p>Under Save Citations to a file formatted for: select Direct Export to RefWorks</p> <p>Click on Save button</p>
PubMed	NLM PubMed	<p>1-step (via REFWORKS)</p> <p>Login to your main RefWorks account</p> <p>From the Search menu select Online Catalog or Database</p> <p>Select PubMed from the drop-down Search menu</p> <p>Type in your keywords and click on Search</p> <p>A list of search results will open in a separate window – select the records you wish to import into your RefWorks account</p> <p>TIP: Select and Import records separately on each page of results</p> <p>The selected records can be filed directly into a folder and they will also appear in your Last Imported Folder</p> <hr/> <p>2-step (via PubMed website)</p> <p>Tick records of interest</p> <p>Click on Send to link at top of list of results</p> <p>In Choose Destination window select File</p>

		<p>radio button</p> <p>Format: select MEDLINE</p> <p>Sort by: select Recently Added</p> <p>Click on Create File button</p> <p>Save the records as a text file (.txt)</p> <p>In RefWorks click on References and highlight Import</p> <p>In the Import Filter/Data Source box choose: NLM PubMed</p> <p>In the Database box choose: PubMed</p> <p>Click on the Import Data from the following Text File radio button</p> <p>Browse to your saved text file and double-click on the file to add it to the RefWorks import data box</p> <p>Click Import</p>
RILM Abstracts of Music Literature	EBSCOhost	<p>1-step</p> <p>Select records by clicking on Add to folder</p> <p>In Folder has items box, click on Folder View</p> <p>Tick records to select</p> <p>Click on Export icon</p> <p>Under Save Citations to a file formatted for: select Direct Export to RefWorks</p> <p>Click on Save button</p>
Risk Abstracts	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
Russian Academy of Sciences Bibliographies	OCLC FirstSearch	<p>1-step</p> <p>Tick records of interest</p> <p>Click the Export icon at the top of the results list</p> <p>In the Direct Export Records window:</p> <ul style="list-style-type: none"> - Export: Marked records from this search - Export to: RefWorks <p>Click on Export button</p>
ScienceDirect	Elsevier	<p>1-step</p> <p>Open ScienceDirect and do a search</p> <p>Tick records of interest, then click the Export</p>

		<p>Citations button located at the top of the list In the Export Citations window: Content format: Citations and Abstracts Export format: RefWorks Direct Export Click Export button</p>
<p>SCIPPIO: Art and Rare Books Catalogs</p>	<p>OCLC FirstSearch</p>	<p>1-step Tick records of interest Click the Export icon at the top of the results list In the Direct Export Records window: – Export: Marked records from this search – Export to: RefWorks Click on Export button</p>
<p>Scopus</p>	<p>Elsevier</p>	<p>1-step Tick records of interest Click the Export button at the top of the results list In the Output window select the Export radio button Export format: RefWorks Direct Export Output: Abstract format Click Export button</p>
<p>Social Services Abstracts</p> <p>Sociological Abstracts</p> <p>Solid State and Superconductivity Abstracts</p>	<p>CSA Illumina</p>	<p>1-step Go to http://www.csa1.co.uk/ and click on Shibboleth Login. On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select. For Home Organisation choose University of Aberdeen, then Select. Login if prompted. Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link. Tick records to select, then click on the RefWorks icon at the top of the results list. Click on the Export to RefWorks button.</p>
<p>Space Life Sciences Meetings</p>	<p>NLM Gateway</p>	<p>2-step Enter your search on the NLM Gateway home page at http://gateway.nlm.nih.gov/gw/Command The number of records found in each NLM database is indicated Click on the Meeting Abstracts database to access the list of results Tick records of interest Click the Download option at the top of the results list Click on Go</p>

		<p>In the Download/Display window:</p> <ul style="list-style-type: none"> – choose no. of records you require – Destination: Save to File – Download as: Text – Format: Export <p>select level of details required click on Go</p> <p>On your browser File menu choose Save As and save the file as a .txt</p> <p>Open RefWorks</p> <p>From the References menu select Import</p> <p>In the Import Filter/Data Source drop-down list choose: NLM Gateway (Export/MEDLARS Format)</p> <p>In the Database drop-down list choose: Space Life Sciences Meetings</p> <p>Click on the Import Data from the following Text File radio button</p> <p>Browse to your saved text file and double-click on the file to add it to the RefWorks import data box</p> <p>Click Import</p>
SPORTDiscus	EBSCOHost	<p>1-step</p> <p>Select records by clicking on Add to folder</p> <p>In Folder has items box, click on Folder View</p> <p>Tick records to select</p> <p>Click on Export icon</p> <p>Under Save Citations to a file formatted for: select Direct Export to RefWorks</p> <p>Click on Save button</p>
Synergy	Blackwell	See <i>Wiley Online Library</i>
Toxicology Abstracts TOXLINE Virology & AIDS Abstracts Water Resources Abstracts	CSA Illumina	<p>1-step</p> <p>Go to http://www.csa1.co.uk/ and click on Shibboleth Login.</p> <p>On the Shibboleth login screen choose UK (UK Federation) from the drop-down menu, then Select.</p> <p>For Home Organisation choose University of Aberdeen, then Select. Login if prompted.</p> <p>Click on Specific Databases and choose the one(s) you wish to search, then click on the Continue to Search link.</p> <p>Tick records to select, then click on the RefWorks icon at the top of the results list.</p> <p>Click on the Export to RefWorks button.</p>
Web of Science (WoS)	Thomson Reuters	<p>1-step</p> <p>Go to http://wok.mimas.ac.uk</p> <p>Click on the orange button (centre of the page) labelled Click here to access Web of Knowledge.</p> <p>Click on the yellow Web of Science tab at the</p>

		<p>top of the screen.</p> <p>Enter search terms; from the results list tick records of interest.</p> <p>To export the bibliographic details to RefWorks click on the Save to RefWorks button (a button is located at the top and bottom of the page)</p> <p>NOTE: If you wish to select records across several pages – select, then Add to Marked List before moving on to the next page: when you are ready to export to RefWorks – open the Marked List (a link is located at the top of the page) and Save to RefWorks from there.</p> <p>If you use Internet Explorer as your web browser you may find that the RefWorks login pop-up window is blocked. Look for the yellow warning bar at the top of the page. With your mouse right-click on the yellow bar and 'Always allow pop-ups from this site'.</p> <p>You will have to return to your results list, select again the records you wish to export, then click on Save to RefWorks.</p>
Westlaw	Sweet & Maxwell	<p>There are no RefWorks <i>filters</i> in place to allow the records to come through in the correct format.</p> <p>Login to your RefWorks account</p> <p>Open the References drop-down menu and select Add New Reference</p> <p>Choose a citation style from the View fields used by drop-down menu</p> <p>Select a folder in which to file your record (optional)</p> <p>Select a Ref Type (e.g. Journal, electronic)</p> <p>Select a Source Type (e.g. Electronic)</p> <p>Complete the fields marked by a green tick – this is information essential for your bibliography</p> <p>Click on the Save Reference button; if you intend to create another new record click on the Save & Add New button</p>
Wiley Online Library	John Wiley & Sons	<p>1-step</p> <p>Tick records of interest</p> <p>Click the Export Citation link at the top of the results list</p> <p>On Citation Export screen:</p> <ul style="list-style-type: none"> - Format: RefWorks - Export type: Citation & Abstract <p>Click on the Submit button</p>
WorldCat	OCLC	<p>1-step</p> <p>Login to your MyWorldCat account , do your search and select the records you need</p> <p>Save to your Things to Check Out list</p> <p>A green bar will appear which indicates that 'the</p>

		selected items have been added to <u>your list</u> Click on your list You will see 3 tabs on your 'Things to Check Out' window - click on the Citations View tab Choose to ' Export selected references: to RefWorks ' Click on Export
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Help and advice:

If you have any problems with accessing RefWorks or using any of the features please contact the IT Service Desk on tel. 01224 273636 or servicedesk@abdn.ac.uk.

The Information Consultants can also help with any subject specific difficulties:

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Queries or comments on any aspect of RefWorks are welcome at any time.