



Author Guidelines for CoastGIS 2005

PLEASE NOTE

- **Final Paper Submission Deadline: May 31st 2005**
- **Please send Final Papers in MS-Word (.doc) as an email attachment to: David R. Green: d.r.green@abdn.ac.uk**
- **Please include COASTGIS 2005 – Final Paper in the Subject Line of your email message and remember to attach the file!!!**
- **Please remember to SPELL CHECK your document (Spelling should adhere to UK English NOT US English), ensure that sentence structure is grammatically correct, and if your first language is not ENGLISH please enlist the help of a native English speaker.**
- **Please note that the paper should not contain any ‘corporate sales pitch’ or similar messages.**
- **Any Questions should be sent to d.r.green@abdn.ac.uk**

PAPER FORMATTING

Papers should adhere to the following formatting guidelines: (Below: bold = item and normal = note and/or example)

Paper Length: 8-10 (eight to ten) pages of text maximum and the equivalent of a maximum of 2 (two) pages of illustrations

Paper Text: Single Line Spacing for Text

Font: Times New Roman (see font sizes below)

Margins: 2.54 (L), 2.54 (R), 3.17 (T), 3.17 (B), Gutter 0, Gutter Position Left

Text Alignment: Justified

Indentations: None

Page Numbering: PLEASE DO NOT NUMBER YOUR PAGES

white or colour, and each illustration should be placed in a text box. Both Figures and Tables should be accompanied by appropriate captions (see below)

Figure No. and Caption: (font size – 11) – below the Figure: Figure 1. A map of the coastline

Table No. and Caption: (font size – 11) – above the Table: Table 1. Sensitivity Indices for 2005

References/Bibliography: (font size – 12) – please adhere to **Harvard Style** for all Reference/Bibliography Formatting and Consistency (see below).

A Harvard style reference list

A sample Harvard style reference list. The sources that you refer to in your text should be cited by name of the author (or authors) and the year of publication . The reference list is arranged alphabetically by author then by date. For anonymous reports and standards, alphabetize by the issuing institution. Note: some style guides do not require the brackets around the date.

Meyer, M.D. (1992), Public transportation in the 21st century, in: Gray, G.E. and Hoel, L.A. (eds), *Public transportation*, 2nd ed, Prentice Hall, Englewood Cliffs, New Jersey, pp. 636-653

Rau, J.G. and Wooten, D.C. (1980), *Environmental impact analysis handbook*, McGraw-Hill, New York

Richardson, A. J. (1990), "Traffic planning and modelling: a twenty year perspective", *Australian Road Research*, vol. 20, no. 1, pp. 9-21

Young, W. (1990a), "The interaction between data and a parking model hierachy", *Proc. 15th Aust. Road Research Board Conference*, pp. 83-100.

Young, W., and Taylor, M. A. P. (1990b), "Continuing education in transport", *Proc. 2nd. AAEE Conference on Engineering Education, Melbourne, Aust.*, pp. 569-579.

Note that because there are two articles by Young from the same year that a letter is added to the date. They are ordered based on the name of the second author, and by date published if this is not applicable.

Source: <http://www.lib.monash.edu.au/vl/cite/harvex.htm>

Acknowledgements: (font size – 12) - <<<< optional >>>>

Appendices: (font size – 12) - <<<< optional >>>>