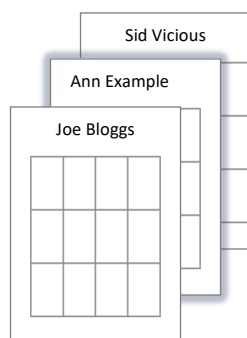# Acrobat DC: Extracting pages from a PDF
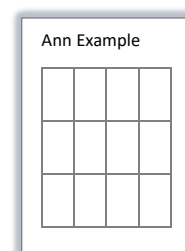
Overview

Adobe Acrobat allows you to extract a page or range of pages from a PDF. You can then save the extracted page(s) as a new PDF.

PDF 1 – the original

Sid Vicious

Ann Example

Joe Bloggs

PDF 2 – the extracted page(s)
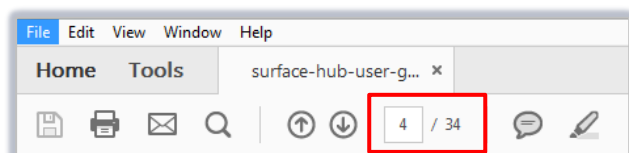
Ann Example

Before you start

Software requirements

- Adobe Acrobat DC[1]

Which pages do you want to extract?

- Make sure you know which page or page range you want to extract from the PDF.
- Page numbers are displayed at the top of the Acrobat window:

File Edit View Window Help

Home Tools surface-hub-user-g... ✕

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Extracting pages

1. Open **Adobe Acrobat DC.**
2. Click **File**, then **Open…**
3. Navigate to the PDF from which you want to extract pages (e.g. PDF 1) and click **Open.**

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[1] Don't have Acrobat DC? You can request the software for your University managed device via the IT Service Desk using MyIT.
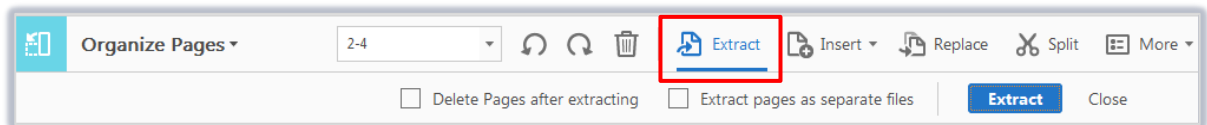
4. Click the **Tools** menu option.
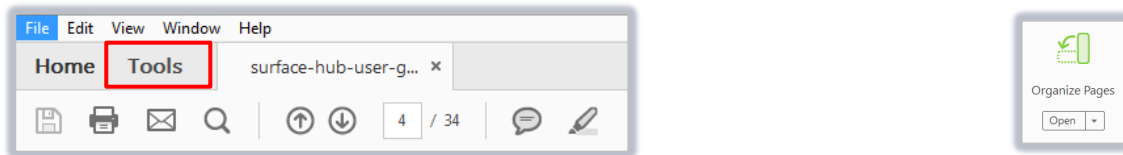
5. Click on the **Organise Pages** icon.

6. In the **Organise Pages** window:

   − To extract a **single page**, type the page number or **select** the page.

   − To extract a **page range**, type the page range or **select** each of the pages you want to extract.
     You can use the **shift** key to select consecutive pages or the **ctrl** key to select separate pages.
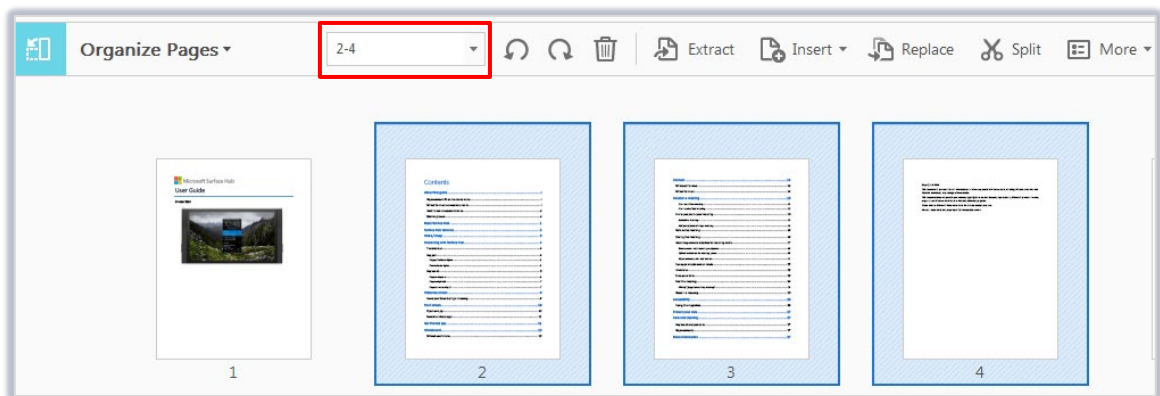
7. Click **Extract**.

   The additional options that appear allow:

   − Deletion of pages after extracting.

   − Creating a separate PDF file for each extracted page instead of the default combined PDF file.

8. The extracted page(s) will open in a **new tab** as a PDF called **Pages from [*original PDF name*].pdf**

   Note: This new PDF is not saved automatically, you must do this yourself.

9. Click **File**, then **Save As…** to save the PDF with a name of your choice (e.g. PDF 2).

Further information and help

Use MyIT to report an issue to the IT Service Desk: https://myit.abdn.ac.uk