**Student Monitoring C6 Form**



**Section 1 – to be completed by the Student**

**Student ID Number**   **Surname**  

**First Name**  **Course code ‘AT RISK’**  

**Please submit one form per course  
Your University e-mail address** 

A decision will be made on whether you will be reinstated on to your course.

You will be notified of this outcome.

* **If you are issued a further C6 after reinstatement, you will automatically receive a** [**C7.**](https://www.abdn.ac.uk/students/academic-life/student-monitoring.php#panel5178)
* **Failure to submit the form by the deadline will result in a C7, which is a removal of the class certificate.**
* **You must complete section one of this form and return as follows:**

**Was your absence part of a significant or ongoing issue? Yes No**

An example of a significant/ongoing issue is mental health difficulties or bereavement.

An example of a non-significant/ongoing issue is a cold/flu.

Please explain, giving clear concise details, the reasons why you were unable to attend classes/submit work, whether the reasons for your absences are due to a significant or ongoing issue, and what actions you are proposing to make up missed work (this field is limited to 800 characters).

[dhpamonitoring@abdn.ac.uk](mailto:dhpamonitoring@abdn.ac.uk)

(This field is limited to 800 characters)



**Section 2 – Staff use only**Medical certificate attached Yes No Date form received. 

Counselling/Student Support letter attached Yes No

Total number of teaching session missed  of which  are GC  are MC

Sent to CC if applicable Date student notified of outcome 

**Section 3 – to be completed by the Course Co-ordinator if applicable.**

Course Co-ordinators decision Reinstate  Do **NOT** reinstate

Where reinstate agreed, please state agreed remedial action and associated timescales (this field is limited to 500 characters)

