UNIVERSITY COMMITTEE ON TEACHING AND LEARNING

Remit

To be responsible to the Senatus Academicus for the strategic oversight of teaching and learning matters and the wider student experience, both undergraduate and postgraduate and for the development of policies and practices for the assurance of the quality of the University's educational provision, particularly in relation to the design, implementation, evaluation and review of mechanisms for the quality assurance and quality enhancement of teaching and learning, and for the safeguarding of academic standards. Specifically, the UCTL shall:

- be responsible for the oversight, development and monitoring of the University's strategic approach to learning and teaching, its associated Learning & Teaching Operational Plan and the alignment of this with College plans;
- be responsible for the development and implementation of policy relating to learning and teaching in undergraduate and postgraduate programmes in the University, and where this relates solely to either undergraduate or postgraduate provision may refer the matter to the relevant sub-committee for detailed consideration;
- be responsible for the ongoing enhancement of the quality of teaching and learning and for ensuring the effective dissemination of good practice;
- consider recommendations from the Quality Assurance Committee on mechanisms for the assurance of quality and standards and, as appropriate, make recommendations to the Senate;
- be responsible for the review and ongoing enhancement of the wider student experience;
- develop, review and promote professional staff development opportunities in regard to learning, teaching, assessment and feedback;
- develop and promote the work of the Centre for Academic Development;
- review and monitor the quality of provision of careers education, employability and the co-curriculum;
- Act on behalf of the Senate, after consultation with Heads of School to:
  - Approve Dates of Terms;
  - Approve changes to the Regulations for Certificates and Diplomas, and to Regulations for Degrees in advance of their incorporation into a formal draft Resolution;
  - Approve deadline for the refusal of class certificates;
  - Approve deadlines for the return of examination results;
  - Approve arrangements for Graduation Ceremonies;
  - Approve changes to minimum entry requirements;
  - To oversee the implementation of Curriculum Reform.

Composition

Convener: Vice-Principal (Learning & Teaching)
One representative nominated by the University Court
President of the Students’ Association (or nominee) and the SA President (Education & Employability)
College Directors of Teaching & Learning
Heads of Graduate Schools
Conveners of the Undergraduate & Postgraduate Committees and the Quality Assurance Committee

In attendance:
Director of Academic Affairs (or nominee)
Head of the Centre for Academic Development
Head of the Careers Service
Operation

The Committee will meet three times per year. In line with current practice, meetings of the UCTL will be preceded by meetings of Heads of School (or nominee) to enable opportunity for their comment on agenda items.