**RESEARCH ETHICS REVIEW CHECKLIST FOR UG AND PGT STUDENTS**

The University Research Ethics & Governance Framework applies to all aspects of research undertaken within the University, including research undertaken by undergraduate and postgraduate students as a part of their dissertation, thesis or coursework. All UG students and PGT students therefore should consider the ethical dimensions of their research using the self-assessment checklist below and, where necessary, seek ethical review and approval.

Ethical review must be sought for any project that answers **YES** to any one or more of the questions on this page:

|  |
| --- |
| **Applicant Name:** |
| **Programme of Study:** |
| **Project Title:** |
|  | **YES/NO** |
| Does the project involve human participants? |  |
| Does the project involve personal data? If YES, is the personal data from an existing dataset?If YES,1. did the participants who originally provided the data give permission for it to be used in further research?
2. is the dataset publicly available?
 |  |
| Does the project involve human remains? |  |
| Does the project involve surveys or questionnaires? |  |
| Will the participants of the project include staff or students of the University, or colleagues or clients in a work environment? |  |
| Does the project involve children (under 18 years) or vulnerable adults? |  |
| Does the project involve any clinical procedure or involve clinical populations? |  |
| Does the research have the potential to cause distress or discomfort to participants or any member of the research team?  |  |
| Does the project involve the collection of material that could be considered of a sensitive personal, medical or psychological nature, or is restricted/constrained by other data protection requirements? |  |
| Does the project involve concealment or deception or deliberately misleading participants? |  |
| Does the project involve face-to-face interviews or the collection, preservation or use of sound and/or video material involving human participants? |  |
| Does the project involve collecting personal data from websites or from social media (e.g., Facebook, Twitter)? |  |
| Is there any potential for conflict of interest between research funder, investigators and/or participants that may affect funding, dissemination or other research outcomes? |  |
| Could the project lead to financial gain for funders, investigators or participants? |  |
| Does the project have the potential to cause environmental damage or harm?*This includes the natural environment but also buildings and structures created by people, especially ones of historical or archaeological importance.* |  |
| Does the project give rise to a realistic risk to the national security of any country? |  |

Please note: Research involving the collection of genetic resources (organisms, microorganisms, DNA, RNA, proteins, small molecules) from signatories to the Convention on Biodiversity/Nagoya Protocol requires a formal agreement to be in place before this research can begin. Please consult [information on the Nagoya protocol](https://www.abdn.ac.uk/staffnet/research/nagoya-protocol-10646.php) and/or contact nagoyaprotocol@abdn.ac.uk.

**CONFIRMATION BY APPLICANTS:**

I (and all members of the research team, where this is a group project) have completed the University’s mandatory [online Research Ethics & Governance training](https://www.abdn.ac.uk/staffnet/research/research-governance-304.php#panel6321). YES/NO

NOTE: For UG and PGT students, completion of this training course will be at the discretion of the Programme/Course Coordinator. This is not a mandatory requirement for ethical approval of UG or PGT research.

**I confirm that I have discussed this checklist with my supervisor.** [ ]

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*Supervisor’s Name Supervisor’s Signature Date*

**I understand that if during my project the answers to any of the above questions change, I must complete a new checklist (and seek further ethical review if necessary).** [ ]

**If ethical review is required for your research project, please refer to the ethical review procedures outlined in your Project Guidelines or contact your Course / Programme Coordinator for further advice. You should attach your completed Annex A and any other supporting documentation to your application.**

**If ethical review is NOT required for your project, it is recommended that you retain the completed Annex A checklist with your research records in the event of any future queries.**