UNIVERSITY OF ABERDEEN

INTERNATIONAL ADVISORY GROUP (IAG)

**Sponsor Approval Form for**

***<Enter full name of Proposed Sponsor and Country>***

*\* This form is for new agreements and renewals with international* *sponsors.*

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Proposed Sponsor name | | |  | | | | | | Country (s) | | | | |  | | | | | |
| Lead negotiating Sponsor | | | *<Please provide Name(s), position, email, phone number and address>* | | | | | | | | | | | | | | | | |
| Proposer(s) name | | |  | | | | | | | | | | | | | | | | |
| Parent School | | |  | | | | | | | | | University wide | | | | | | |  |
| Programme name(s) | | | *<Type NA if proposed partnership is ‘University wide’>* | | | | | | | | | | | | | | | | |
| **Proposal and any changes to standard agreement sought**   1. Summarise the proposal including any changes to the standard agreement.   *(50 – 100 words)* | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | |
| **Indicative financial case**   1. Include student numbers, expected fee income (if known) and explanation of market potential.  * For renewals, in addition, please provide a summary of the financials for the previous period of the agreement. | | | | | | | | | | | | | | | | | | | |
| Proposed date of first intake of students | | | | | | |  | | | | | | | | | | | | |
| Source of funding | | Tuition fee | | |  | Paid by Sponsor | | | | | |  | | | Self-funded by student | | | | |
| Stipend | | |  | Paid by Sponsor | | | | | |  | | | Self-funded by student | | | | |
|  | | **Year 1** | | | **Year 2** | | **Year 3** | | | | | **Year 4** | | | | | **Year 5** | | |
| Anticipated Student numbers | |  | | |  | |  | | | | |  | | | | |  | | |
| Discount (actual or percentage) | |  | | |  | |  | | | | |  | | | | |  | | |
| Anticipated Margin | |  | | |  | |  | | | | |  | | | | |  | | |
| Further comments *(50 – 100 words)* | | | | | | | | | | | | | | | | | | | |
| **Legal and Regulatory compliance checks**   1. Attach a draft legal agreement with qualified legal comment thereon including comment on non-standard considerations and financial implications e.g. taxation and export control | | | | | | | | | | | | | | | | | | | |
| Draft legal agreement enclosed | | | | | | | | | |  | Yes | | | | |  | | No | |
| Data transfer risk assessed by the [Information Governance Team](https://www.abdn.ac.uk/toolkit/services/information-governance/) *(if not already covered by sponsor policy)* | | | | | | | | | |  | Yes | | | | |  | | No | |
| Further comments *(if any)* *(50 – 100 words)* | | | | | | | | | | | | | | | | | | | |
| **Due diligence and risk assessment**   1. Background information of sponsor and key potential risks and mitigations (e.g. reputational, financial, regulatory/accreditation risks and human rights situation etc.) as appropriate | | | | | | | | | | | | | | | | | | | |
| Sponsor type | Governmental agency | | |  | Educational Institution | |  | Industry | | |  | | *Other, please specify* | | | | | | |
| Further comments *(100 – 150 words)* | | | | | | | | | | | | | | | | | | | |
| **Further information**   1. Any additional relevant information *(E.g. Accommodation requirements)* | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | |

On completion, please email this form to Vimal Subramanian ([vimal.subramanian@abdn.ac.uk](mailto:vimal.subramanian@abdn.ac.uk)).