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| **Applicant Ref No** (will be allocated by the University) | | | | | | | | | | **Date Received** (entered by the University) |
|  |  |  |  |  |  |  |  | **/** |  |  |
|  | | | | | | | | | | Please return form to:  **Dr Sam Newington**  **Christian and Religious Studies Flexible Programme**  **School of Divinity, History and Philosophy**  **King’s College**  **University of Aberdeen**  **Aberdeen**  **AB24 3FX**  **UK**  [**Email: s.newington@abdn.ac.uk**](mailto:Email:%20s.newington@abdn.ac.uk) |

**APPLICATION FORM: Christian and Religious Studies Flexible Programme**

***PLEASE COMPLETE IN BLOCK CAPITALS***

|  |  |
| --- | --- |
| **Section 1 - NAME** | |
| Surname/Family Name |  |
| Forename 1 |  |
| Forename 2 |  |
| Forename 3 |  |
| Title: (Miss/Ms/Mrs/Mr/Dr) |  |
| Previous Name *(if applicable)* |  |
| Date of Birth |  |

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| Have you been a student in this University before? | Yes |  | No |  |
| If yes & at Aberdeen University, please give your Student  Identification number, if known |  | | | |
| If yes, most recent Aberdeen University Programme |  | | | |

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| **Section 2 - ADDRESS** | | | | | | | | |
| **Contact Address *(for correspondence*)** | | | | | | | | |
| Address Line 1 |  | | | | | | | |
| Address Line 2 |  | | | | | | | |
| Address Line 3 |  | | | | | | | |
| Address Line 4 |  | | | | Postcode | |  | |
| Telephone Number  *(with country and area code)* | Day | |  | | Evening | |  | |
| Other Contacts *(if available)* | Mobile | |  | | Email | |  | |
| **Permanent Home Address *(if different from above)*** | | | | | | | | |
| Address Line 1 |  | | | | | | | |
| Address Line 2 |  | | | | | | | |
| Address Line 3 |  | | | | | | | |
| Address Line 4 |  | | | | Postcode | |  | |
| Telephone Number  *(with country and area code)* | Day | |  | | Evening | |  | |
| Other Contacts *(if available)* | Mobile | |  | | Email | |  | |
| **Home Status** | | | | | | | | |
| Term address not known |  | Lodgings | |  | | Parental Home | |  |
| Rented Flat |  | Own Home | |  | | Council Flat | |  |
| Other *(please specify)* |  | | | | | | | |

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| **Section 3 – PERSONAL** | | | | |
| Entry Category. Have you previously studied in UK Higher Education? | Yes\* |  | No |  |
| **\*** If yes, please enter **HESA Student Identifier** |  | | | |
| Student Registration Number for Vocational  Qualifications or Scottish Candidate No. |  | | | |
| Permanent Domicile  Country *(if out with UK)* County/Town *(if within UK)* |  | | | |
| Country of Birth |  | | | |
| Nationality |  | | | |

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| **DISABILITIES** | | | |
| No known disability *(If you tick this box please go to Residential Category)* | | |  |
| In receipt of DSA, has disability |  | Not in receipt of DSA, has disability |  |
| **Details:** | | | |
| Dyslexia/other learning difficulties |  | Blind/Partially Sighted |  |
| Deaf/Hearing Impairment |  | Wheelchair User/Mobility Difficulties |  |
| Personal Care Support |  | Mental Health Difficulties |  |
| Unseen Disabilities, e.g. Diabetes |  | Multiple Disabilities |  |
| Asperger Syndrome/ASD |  | Information refused |  |
| Information not sought |  | Other disability |  |
| **If you have a disability not listed above, please give brief details** | | | |
|  | | | |
| **If support is required as a consequence of any of the above, please give brief details** | | | |
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| **Residential Category (please tick the appropriate box)** | | | | |
| UK/EU National, resident in the European Economic Area (EEA) | | | |  |
| Non-EU National, resident for 3 years (settled) | | | |  |
| Non-EU refugee status/Exceptional leave to remain | | | |  |
| National of Norway, Iceland or Liechtenstein residents in the UK | | | |  |
| UK/EU National, temporarily employed outside EEA | | | |  |
| Other |  | Details |  | |

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| **Criminal Conviction** | | |
| If you have a relevant criminal conviction, enter ‘Yes’  *(Please refer to Notes for Applicants, Section 3)* | Yes |  |

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| **Admission to Study** | | | | |
| Have you previously been refused admission to study? | Yes |  | No |  |



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| **English Language Proficiency *(please complete only if first language is not English)*** | | | | | |
| **IELTS** | | | | | |
| Test Date |  | Overall Score |  | Writing Score |  |
| **TOEFL** | | | | | |
| Test Date |  | Overall Score |  | Writing Score |  |
| If you wish to request exemption from providing an English Language certificate, please state your reasons here. | | | | | |
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| **Section 4 – EDUCATIONAL** | | | | |
| Name of Current or Most Recent Institution |  | | | |
| Month and Year of Entry | Month |  | Year |  |
| Intended or Actual Month & Year of Leaving | Month |  | Year |  |

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| **Section 5 – QUALIFICATION** | | | | | | | |
| *Please list below your highest achieved educational, professional or other relevant qualification.*  ***SOCRATES applicants do not need to complete this section but should attach a Transcript of Record.*** | | | | | | | |
| UK, GCE, VCE, International Baccalaureate, Irish Leaving Certificate (G)NVQ’s | | | | | | |  |
| Others | | | | | | |  |
| **Subject / Award**  **Title** | **Award Level** | **Awarding Body** | **Award** | | **(Anticipated) Date of Award** | | |
| **(e.g.Higher,‘O’,BSc)** | **(e.g. SQA, C&G)** | **Grade** | **Band** | **Month** | **Year** | |
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| **Section 6 – EMPLOYMENT** | | | | | |
| *Please enter periods of employment or research experience in chronological order, starting with most recent* | | | | | |
| **Date From** | | **Date To** | | **Employer *(if not UK, please state which country)*** | **Title & Description of Post(s) Held** |
| **Month** | **Year** | **Month** | **Year** |
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| **Section 7 – PROGRAMME** | | | | | | | | | |
| Proposed Programme of Study |  | | | | | | | | |
| Intended date of entry (Month/Year) | Month | | |  | | | Year | |  |
| Proposed Study Centre |  | | | | | | | | |
| Intended Source of Fees | Self |  | Other | |  | Details | |  | |
| Is your funding already guaranteed? | Yes |  | No | |  |  | | | |
| Do you want information on Fee  Abatement / Fee Waiver? | Yes |  | No | |  |  | | | |

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| **Section 8 – MARKETING** | | | | | |
| **How did you hear about this programme?** | | | | | |
| University Prospectus |  | WWW |  | HE Convention or Fair |  |
| British Council |  | Your own School |  | University Visit to Institution |  |
| Aberdeen International Officer |  | Family/Friends |  | Open Day |  |
| Newspaper/Media |  | *(please specify)* |  | | |
| Academic Department |  | Aim4Uni |  | Unknown |  |
| Other *(please specify)* |  | | | | |

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| **Section 9 – COURSES (MODULE) SELECTION** | |
| **Course Code** | **Title** |
| *e.g. KL00P0* | *Preparation for Higher Education* |
|  |  |
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| **2nd Half Session (February – May)** | |
| **Course Code** | **Title** |
|  |  |
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|  |  |
| **Summer School (June – July)** | |
| **Course Code** | **Title** |
|  |  |

**Section 10 – PERSONAL STATEMENT**

*Please enter below a personal statement by yourself. This could include details of your aptitude for study; details of any relevant practical experience, responsibilities, study abroad; outside interests; reasons for wishing to study at the University of Aberdeen; where appropriate, reasons for wishing to visit the UK etc.*

***Please continue on a separate sheet if necessary.***

**Declaration**

I certify that the information given in this application is correct and complete. If I am admitted to the University I undertake to observe the University’s Regulations and to ensure payment of tuition fees and other financial liabilities to the University. I agree that the University of Aberdeen may process personal data contained in this form, or other data which the University may obtain from me or other people whilst I am an applicant and student, for any purposes connected with my application or for any other legitimate reason.

**Signature of Applicant: Date:**

Thank you for completing this form

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| Pass the completed application form to your referee. | |
| **CONFIDENTIAL STATEMENT BY REFEREE** | |
| **Name of Referee:** | |
| **Post/Occupation/Relationship:** | |
| **Address:** | **Telephone:**  ***(including STD code)*** |
| **Postcode**: |
| **Note for referee**  Could you please provide an academic and character reference for the applicant. | |
| **Applicant’s Name (printed):** -----------------------------------------------------------------------------------------------  **Course(s) Applied for:** -----------------------------------------------------------------------------------------------------  **Referee’s Signature: --------------------------------------------------------------------- Date: ------------------------** | |

**ADDITIONAL STATISTICAL DATA QUESTIONNAIRE**

***The information on this page is required for statistical purposes only and will not be made available to staff considering the application for admission. We would be grateful if you would take a few minutes to complete the following information.***

***Please tick the appropriate boxes.***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Gender** | **Male** |  | **Female** |  |

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| **Marital Status** | **Married** |  | **Single** |  | **Divorced** |  | **Other** |  |

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| **Ethnicity (please tick the appropriate box)** | | | | | |
| **White** | | | | | |
| British |  | Irish |  | Irish Traveller |  |
| Scottish |  | Welsh |  | Other White Background |  |
| **Black or Black British** | | | | | |
| Caribbean |  | African |  | Other Black Background |  |
| **Asian or Asian British** | | | | | |
| Indian |  | Pakistani |  | Bangladeshi |  |
| Chinese |  | Other Asian Background |  |  |  |
| **Mixed** | | | | | |
| White & Black Caribbean |  | White & Black African |  | White & Asian |  |
| Other Mixed Background |  | Other Ethnic Background |  |  |  |

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| **Occupation** | | | | | | |
| ***Most recent occupation of yourself,*** *or if entering at under age 21 (undergraduate)*  *or 25 (postgraduate) the person with the highest earnings in your household* | | | | |  | |
| ***Category of the above occupation (Please tick the appropriate box)*** | | | | | | |
| Higher Managerial & Professional |  | Lower Managerial & Professional |  | Intermediate | |  |
| Small Employer/Own  Account worker |  | Lower Supervisory & Technical |  | Semi-Routine | |  |
| Routine |  | Never Worked/Long-Term  Unemployed |  | Not classified (Including  Students) | |  |

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| **Have either of your parents studies at University Level?** | **One** |  | **Both** |  | **Neither** |  |

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| **Special Student Status (Please tick the appropriate box)** | |
| Entered HE via Scottish Wider Access Programme |  |
| Entered HE via another Access Programme |  |
| Not Applicable |  |

**University of Aberdeen**

**Instructions for completion of the Application Form**

***IMPORTANT NOTES***

• This form should only be used for applications to the **Christian and Religious Studies Flexible Programme**. A separate form is required for application to Access Programmes and for part-time on- campus degree study. For full-time degree programmes, applications should be made through UCAS (Universities and Colleges Admissions Service).

• If filling in a paper copy of the form, please write clearly in BLOCK CAPITALS using black ink.

• Please complete the form with as much detail as possible.

• If you have any queries, please contact Dr Sam Newington (s.newington@abdn.ac.uk)

**Section 1**

**Previous Name**: If you have changed your name for any reason (e.g. marriage) please enter your former name.

**Have you been a student...**: Please select yes only if you have your Student ID Number available.

**Section 2**

**Contact Address**: Write the address to which you want the University to send all correspondence. Please let us know immediately if your contact details change.

**Home Status**: This information is required by the University for statistical purposes only.

**Section 3**

**Entry Category**...: please select yes only if you have your HESA number available.

**Student Registration Number**.**...**.: If you have completed or are completing a vocational qualification such as a BTEC diploma or certificate, SQA/SCOTVEC/GSVQ qualification or GNVQ qualification with BTEC, RSA or City and Guilds, enter the appropriate Student Registration Number or Candidate Number.

**Permanent Domicile**: This is the country which is your permanent home.

**Disability**: The University needs to know if you have a disability, special need or medical condition which may affect your ability to follow the course, or require additional support or specific facilities. The information you provide is treated confidentially and will not affect any decision about your academic suitability for the course.

**Residential Category**: Most UK and EU applicants will tick the first box. Non EU nationals claiming UK fees status should enclose documentary evidence of residential category: e.g. a letter from the Home Office confirming right of permanent UK residence.

**Criminal Convictions**: If you have crossed this box, further information may be requested. A brief note of explanation may be enclosed at this stage.

To help us reduce the risk of harm or injury to our students caused by the criminal behaviour of other students, we must know about any relevant criminal convictions that an applicant has.

Relevant criminal convictions are only those for offences against the person, whether of a violent or sexual nature, and convictions for offences involving unlawfully supplying controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking. Convictions that are spent (as defined by the Rehabilitation of Offenders Act 1974) are not considered to be relevant and you should not reveal them (exceptions - see the next paragraph).

If you are applying for courses in teaching, health, social work and courses involving work with children or vulnerable adults, you must tell us about any criminal convictions, including spent sentences and cautions (including verbal cautions) and bind-over orders.

For these courses, you must enter x in the box if any of the following statements apply to you. a) I have a criminal conviction

b) I have a spent criminal conviction

c) I have a caution (including a verbal caution)

d) I have a bind-over order

e) I am serving a prison sentence for a criminal conviction f) I have a relevant conviction that is not spent

g) I am serving a prison sentence for a relevant criminal conviction

If statements (e), (f) or (g) apply to you, you must also give the prison address as your postal address on page 1 of your application and a senior prison officer must support your application.

Convictions that are spent (as defined by the Rehabilitation of Offenders Act 1974) are not considered to be relevant and you should not reveal them.

If you are convicted of a relevant criminal offence after you have applied, you must tell us. Do not send us details of the offence, simply tell us that you have relevant criminal conviction and we will write to you to ask for more details.

**English Language Proficiency**: Students whose first language is not English will require an English Language qualification taken within the last two years. Students who have been taught in English for substantial parts of their education may be accepted without a formal qualification.

**Section 4**

**Current or most recent educational…**.: Please enter both the month and the year for entry and year of leaving.

**Section 5**

**Highest entry Qualification**: Only list your highest achieved educational or professional qualifications. Please complete as much information as you can.

**Section 6**

**Employment History**: Weekend, vacation and voluntary work may be included.

**Section 7**

**Proposed Programme of Study**: Certificate or Diploma in Christian and Religious Studies

**Intended date of entry (Month/Year)**: e.g. Oct 2015 (1st half session) or Feb 2015 (2nd half session).

**Intended source of fees**: Indicate who is paying your fees e.g. “self”, “employer”, “self 25% and employer

75%” etc. (If other than “self”, please give contact, name and address with separate letter of confirmation.) Also, if you have already applied for “Fee Waiver” or “Fee Abatement” to support payment of these fees please indicate here.

**Section 10**

**Declaration**: Do not forget to sign and date your application!

**Reference:**

It is the applicants responsibility to secure reference details.