# **Athena Swan Business Cycle 2024**

# January

- Review EDIT membership
- Schedule quarterly EDIT and sub-group meetings and monthly co-leads meetings
- Publish annual Business Cycle
- BSc student Inductions

# February

- Publish 2023 Staff/Student Survey Reports
- Review unconscious bias
  training
- Quarterly EDIT meeting with subgroup feedback

### March

- Review Action Plan
- Monthly leads meetings
- School EDI group meeting
- Organise annual STEMM lecture

# April

- Monthly leads meetings
- Subgroup meetings
- Organise promotion support
- MSc student Inductions

### May

- Monthly leads meetings
- Subgroup meetings
- School EDI group meeting
- Quarterly EDIT meeting

### June

- Review Action Plan
- Monthly leads meetings

# July

• Monthly leads meetings

### August

- Monthly leads meetings
- Subgroup meetings
- Review Action Plan
- Quarterly EDIT meeting

### September

- Monthly leads meetings
- Run Annual staff/student surveys
- School EDI group meeting
- Annual Review process

# October

- Monthly leads meetings
- Subgroup meetings
- PhD student Inductions

# November

- Monthly leads meetings
- Review of staff/student surveys
- Quarterly EDIT meeting with subgroup feedback

### December

- Review Action Plan
- Monthly leads meetings