Consistency and accuracy are two of the most important rules to follow in the citation of legal authorities. To help you achieve these you are required by the School of Law to use a form of legal citation called OSCOLA. This guide shows you how to cite some of the most important UK and international primary and secondary legal sources in your footnotes and bibliographies using the OSCOLA rules. However, this guide is not comprehensive so, when citing UK legal materials, you should also refer to the guide to OSCOLA (4th edn.) and, for international legal materials, a separate guide OSCOLA 2006: Citing International Law. Both guides are found online at www.law.ox.ac.uk/research-subject-groups/publications/oscola.

All citations appear in footnotes and again at the end of your work.

The following information is derived from OSCOLA 4th edn. (Hart, 2012) and OSCOLA 2006 Citing International Law Sources.

### Citing sources in footnotes and bibliographies (general notes)

<table>
<thead>
<tr>
<th>Footnotes</th>
<th>Bibliographies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Citing author details</td>
<td>Write surname followed by initial(s) with no punctuation between them. A comma is placed after the final initial, eg Gane CHW,</td>
</tr>
<tr>
<td>Write forename(s) before surname: eg Christopher H W Gane</td>
<td>Use only initials, eg Kee C or Gane CHW or Forte ADM</td>
</tr>
<tr>
<td>Write forenames exactly as cited in the source document – in full, initials only or a mix of both, eg Christopher Kee or Christopher H W Gane or ADM Forte</td>
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<tr>
<td>Unattributed (anonymous) works</td>
<td>Title should be preceded by a double em-dash (——). List at the beginning of the bibliography in alphabetical order of the first major word in the title</td>
</tr>
<tr>
<td>If no person, organisation or institution claims editorial responsibility, begin the citation with the title</td>
<td>The sources at the end of your work are arranged in:</td>
</tr>
<tr>
<td>When citing more than one source of the same kind for a single proposition: put the sources in chronological order, oldest first, eg Brent v Haddon (1619) Cro jac 555, 79 ER 476; Broder v Saillard (1876) 2 CH D 692 (Ch). When citing legislation and case law in the same footnote: put legislation before cases When citing primary and secondary sources in the same footnote: put primary sources before secondary</td>
<td>Tables of primary legal sources (cases, legislation, treaties etc.) followed by A bibliography containing separate lists of references to secondary materials, eg journal articles list, books list, conference papers list, reports list, web pages list etc. arranged in A-Z order by author family name</td>
</tr>
<tr>
<td>Latin ‘gadgets’</td>
<td>A full citation for each reference should be supplied either in tables of primary legal materials or in a bibliography comprising individual lists of secondary materials by reference type (books, journal articles, conference papers etc.) at the end of your work</td>
</tr>
<tr>
<td>Avoid the use of supra, infra, ante, id, op cit, loc cit and contra ibid. can be used to repeat a citation in the immediately preceding footnote. It means strictly ‘in the very same place’. ibid 345. means ‘in the same work but this time at page 345’. When there is more than one citation in the immediately preceding footnote only use ‘ibid’ if you are referring to all the citations in that footnote.</td>
<td></td>
</tr>
</tbody>
</table>
Primary sources

**Legislation**

**General Notes:**
- For longer pieces of work include tables of primary sources at the end beginning with a table of cases, followed by a table of legislation then other tables such as treaties and conventions, UN documents, official papers and policy documents (see page 11 in the OSCOLA user manual).
- See page 4 in the OSCOLA user manual for more information on citing legislation in footnotes; pages 23-28 for full details on citing UK sources (including Scotland); and pages 28-31 on citing EU sources.

**Citing in Footnotes:**
- A citation for a piece of legislation is not required in a footnote if the source, the short title of the act, is written in full in your text.
- If you do not include the name of the act or relevant section in your text the information must be provided in a footnote.

**Citing in Table of Legislation:**
- **Cite in the same format as in the footnotes but omit the full stop.**
- List every statute cited in the work, with the entry for each statute being sub-divided to show which parts of the statute (sections, sub-sections and so on) are cited where.

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### UK primary legislation

<table>
<thead>
<tr>
<th>Citing in Footnotes</th>
<th>Citing in Table of Legislation</th>
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### Scottish primary legislation

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<tr>
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</thead>
<tbody>
<tr>
<td>Crofting Reform etc Act 2007 (asp 7).</td>
<td>Crofting Reform etc Act 2007 (asp 7)</td>
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</table>

### UK secondary legislation (statutory instruments)

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<th>Citing in Footnotes</th>
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### Scottish secondary legislation

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<th>Citing in Footnotes</th>
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</table>

### EU legislation

When citing treaties and protocols: give the title of the legislation (including amendments), year of publication, the OJ series, issue and page numbers.

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<thead>
<tr>
<th>Citing in Footnotes</th>
<th>Citing in Table of Legislation</th>
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</thead>
</table>
**International legislation**
Cite legislation from other jurisdictions as it is cited in its own jurisdiction, but without any punctuation (full stops) in abbreviations.
Give the jurisdiction if necessary.

<table>
<thead>
<tr>
<th>Citing in Footnotes</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Accident Compensation Act 1972 (NZ).</td>
<td>Accident Compensation Act 1972 (NZ)</td>
</tr>
<tr>
<td>1976 Standard Terms Act (Gesetz über Allgemeine</td>
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<tr>
<td>Geschäftsbedingungen) (FRG).</td>
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</tr>
<tr>
<td>loi n° 75-1349 du 31 décembre 1975 relative à</td>
<td>loi n° 75-1349 du 31 décembre 1975 relative à l’emploi de la</td>
</tr>
<tr>
<td>l’emploi de la langue française.</td>
<td>langue française</td>
</tr>
</tbody>
</table>

**Cases**

**General Notes:**
- Give the name of the case, the neutral citation (if appropriate), volume and first page of the relevant law report and, where necessary, the court. It is acceptable to include the full case reference in footnotes.
- The titles of case reports are abbreviated - do not use punctuation in abbreviations, eg AC rather than A.C.
- In a table of cases at the end of your work:
  - case names are not italicised
  - case names are listed in alphabetical order of first significant word, eg *Re Farquar’s Estate* should read ‘Farquar’s Estate, Re’
  - there should be separate sections for different jurisdictions (unless there are very few cases)

See pages 3-4 in OSCOLA 4th edn user manual for more information on citing cases in footnotes, and pages 13-23 for full details; for subsequent citations of cases in your text follow guidance on page 5 of the guide.

**Citing in Table of Cases:**
- Case names are not italicised and should be listed in alphabetical order of first significant word.

**UK cases**
Where the year is essential to identify the volume, give the year in square brackets. Enclose the year of judgment (not publication) in round brackets when a case is found in a law report series that has volume numbers.

<table>
<thead>
<tr>
<th>Citing in Footnotes</th>
<th>Citing in Table of Cases</th>
</tr>
</thead>
</table>

**Scottish cases**
The year is not put in square brackets if it is essential to locate the case in the series of reports. The year is put in round brackets if the volumes of the report series are independently numbered. The only punctuation used is a comma to separate page numbers and to separate a neutral citation from a law report citation.

<table>
<thead>
<tr>
<th>Citing in Footnotes</th>
<th>Citing in Table of Cases</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dodds v HM Advocate 2003 JC 8.</td>
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</tr>
<tr>
<td>Hislop v Durham (1842) 4 D 1168.</td>
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</tr>
<tr>
<td>Davidson v Scottish Ministers [2005] UKHL 74, 2006 SC (HL) [41].</td>
<td>Davidson v Scottish Ministers [2005] UKHL 74, 2006 SC (HL) [41]</td>
</tr>
</tbody>
</table>
International cases and decisions (ICJ)
Cite International Court of Justice (ICJ) reports if available, otherwise cite to the website giving dates of access. Cite case names as they appear in the ICJ Report.

**Citing in Footnotes**
- *Corfu Channel Case (UK v Albania) (Merits) [1949] ICJ Rep 4.*

**Citing in Table of Cases**
- Corfu Channel Case (UK v Albania) (Merits) [1949] ICJ Rep 4
- Land, Island and Maritime Frontier Case (El Salvador/Honduras, Nicaragua intervening) (Application for Intervention) [1990] ICJ Rep 92

Cases from other jurisdictions
Cite cases as they are cited in their own jurisdiction, but without punctuation (full stops) in abbreviations. Give the identity of the court at the end of the citation if the name of the law report series cited does not itself indicate the court.

**Citing in Footnotes**
- *Henningsen v Bloomfield Motors Inc 161 A 2d 69 (NJ 1960).*
- *Michael v Johnson 426 US 346 (1976).*

**Citing in Table of Cases**
- Henningsen v Bloomfield Motors Inc 161 A 2d 69 (NJ 1960)
- Michael v Johnson 426 US 346 (1976)
  - Cass civ (1) 21 January 2003, D 2003, 693

Treaties

**General notes:** see pages 25-28 in OSCOLA 2006 Citing International Law Sources

**Citing international treaties:**
- If parties can accede to a treaty (as in most multilateral treaties) cite the full date on which the treaty was opened for signature. Otherwise state the date it was signed or adopted.
- Give the date it entered into force (if available).
- Cite the date of adoption followed by the date on which the treaty opened for signature.
- Parties in a bilateral treaty should be included in parentheses immediately after the title, with the names of the parties separated by an en-dash (-).

**Citing regional treaties:**
- Include both the formal and informal or shortened names of the treaty in the first reference to a treaty.
- Cite the protocols to treaties by their names, preceded by the name of the treaty to which they are appended.

Dates are not generally given for European treaties because they may have been amended several times. Include the year if it appears in the standard title of the treaty or if it helps to provide clarity.

**United Nations Treaty Series**

**Citing in Footnotes**

**Citing in Table of Treaties**
- Universal Declaration of Human Rights (adopted 10 December 1948 UNGA Res 217 A(III) (UDHR) art 5

**Bi-lateral treaties**

**Citing in Footnotes**

**Citing in Table of Treaties**
Regional treaties

Citing in Footnotes
Treaty on European Union (Maastricht Treaty) art G5.
Act of Accession 1985 (Spain and Portugal) Protocol 34.
EC Treaty (Treaty of Rome, as amended) art 3b.

Citing in Table of Treaties
Treaty on European Union (Maastricht Treaty) art G5
Act of Accession 1985 (Spain and Portugal) Protocol 34
EC Treaty (Treaty of Rome, as amended) art 3b

Secondary sources

General Notes:
- When there are more than 3 authors give the first author followed by the phrase ‘and others’.
- Where no individual author is named but an organisation or institution claims editorial responsibility – cite it as the author.
- Where a book or journal publication is available online and in hard copy – cite the hard copy version (do not mention the online source).
- For online only sources such as e-journals and websites – in addition to usual details give the URL (web address) in angle brackets (< >) and date accessed.
- If a source has an ISBN cite it like a book. See page 39 in the OSCOLA user manual.
- If a source does not have an ISBN write in a similar way except the title should be written in roman script (not in italics) and enclosed within single quotation marks, see page 39 in the OSCOLA user manual.
- Journal titles are commonly abbreviated. Do not punctuate abbreviations, eg PL not P.L. To find journal abbreviations (or full titles) see the Cardiff Index to Legal Abbreviations at www.legalabbrevs.cardiff.ac.uk/.

See general principles of citing secondary sources on pages 33-34 in the OSCOLA 4th ed. user manual, and full details of how to cite individual resource types are on pages 34-43.

Citing in footnotes
- Give the author’s name exactly as given in the publication, omitting post-nominals such as QC.

Citing in the bibliography
- Cite alphabetically by author surname and arrange in separate sections for books, journal articles, conference papers, websites etc.
- Give an individual author’s surname followed by initials (no punctuation), eg Forte ADM, ...

Whole book

Citing in Footnotes

Citing in the Bibliography
Fisher E, Risk Regulation and Administrative Constitutionalism (Hart Publishing 2007)

Chapter in an edited book

Citing in Footnotes

Citing in the Bibliography
Dutton WH and Jeffreys PW (eds), World Wide Research: Reshaping the Sciences and Humanities in the Century of Information (MIT Press 2010)

Encyclopedia

Citing in Footnotes

Citing in the Bibliography
Halsbury’s Laws (5th edn, 2010) vol 57, para 53
### Journal article

**Citing in Footnotes**

**Citing in the Bibliography**

### Parliamentary publications

**Scottish Parliament: SPICe publications**

**Citing in Footnotes**

**Citing in the Bibliography**
The Water Industry SM DA21, 21 December 1999

### Scottish Parliament papers

**Citing in Footnotes**

**Citing in the Bibliography**

### Command Papers

**Citing in Footnotes**

**Citing in the Bibliography**
Home Office, Report of the Royal Commission on Capital Punishment (Cmd 8932, 1953)

### Web page

**Citing in Footnotes**

**Citing in the Bibliography**

### Other secondary sources, eg reports of commissions of inquiry, conference keynote addresses

**Citing in Footnotes**


**Citing in the Bibliography**


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**Useful sources of information:**

Cardiff Index to Legal Abbreviations at [www.legalabbrevs.cardiff.ac.uk/](http://www.legalabbrevs.cardiff.ac.uk/).


Abbreviations of international instruments: Malcolm D Evans, *Blackstone’s International Law Documents* (10th edn, OUP 2011). In Taylor Library at Law 341.026 BLA.


Library information guide: [Common Legal Abbreviations](http://www.law.ox.ac.uk/published/OSCOLA_4th_edn.pdf).

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