Using a Guest IT account

This guide is intended for visitors to the University who have been issued with a Guest IT account by their host.

- Guest accounts are for short term, ad hoc use by non-University of Aberdeen users.

Requests for Guest accounts are made on behalf of guests by the relevant University host, e.g. conference organiser or academic department.

A Guest account may have been issued to you if you are visiting or collaborating with the University and require only basic access to the internet - for example, you may be a researcher, conference attendee, or be working on University business.

What can I do with a Guest account?

A Guest account provides:
- login details (username and password)
- basic internet access via the campus wireless network guestweb
- access to classroom and library PCs for internet use

Your host will issue your account details (username and password) to you. The username and password will enable you to log in to any publicly accessible PC in computer classrooms and the library, subject to availability.

Please note:
A Guest account does not provide:
- Printing
- A University of Aberdeen email account
- Filespace on the University’s servers

How do I login to a classroom PC?

- Press the keys Ctrl + Alt + Delete simultaneously
- Login using the userid and password provided by your host

Internet Explorer will open automatically.

Note: Availability of classroom/library PCs cannot be guaranteed – access is on a first come, first served basis.

Where do I find a PC?

When not booked for supervised classes, PC classrooms are open for you to use – but please do not enter while a class is in progress.

For classroom locations see [www.abdn.ac.uk/it/student/class/where-pc](http://www.abdn.ac.uk/it/student/class/where-pc)

You may also find free PCs in the Hub’s internet café. The Hub is located on the corner of Elphinstone Road and St Machar Drive.

Conditions of use

All use of University computing facilities is subject to the University’s Conditions for using IT Facilities.

Your host should ensure that you are aware of, and comply with, these conditions. The full text is available online.

What if I need help?

If you have any difficulty using your Guest or Temporary account, call into the Service Desk for advice:
- G84 Edward Wright Building or The Sir Duncan Rice Library 1st floor desk, Old Aberdeen
- 1:122 Polwarth Building, Foresterhill

Or contact the Service Desk: servicedesk@abdn.ac.uk