Setting the University Proxy

IT Services Documentation Team. Reviewed December 2014

Note: This service is being retired—see www.abdn.ac.uk/proxy for details.

If you want to access electronic resources (for example certain e-books or e-journals) when off campus, and you are not in University accommodation and connected to resnet, you may need to set your web browser to route through the University’s proxy server.

Note: Many electronic resources can be accessed without setting the proxy. These typically ask you to authenticate using Shibboleth.

Instructions for adding the proxy setting are given below.¹

Windows

Internet Explorer

− Click the Tools icon

− Select Internet options

− In the Internet Options window, click the Connections tab, then the LAN settings button

− Tick the option Use automatic configuration script

− In the address box type http://www.abdn.ac.uk/local/autoproxy.php

− Click OK

− Click OK again

− Close all Internet Explorer windows

Note: Adding the proxy settings to Internet Explorer in this way will also add the proxy settings to Google Chrome.

¹ Please remember to remove the proxy settings again when you finish your studies or leave the University. See our fact sheet Removing the University Proxy Settings (www.abdn.ac.uk/proxy/) for guidance.
Mozilla Firefox

- Click the Firefox tab
- Move your mouse pointer onto Options and then select Options

- In the Options window click the Advanced icon

- Click the Network tab
- Click the Settings button
- Select the option Automatic proxy configuration URL
- In the text box below this option, type http://www.abdn.ac.uk/local/autoproxy.php
- Click OK
- Click OK again

Note: You may need to restart Firefox before the new settings take effect.
Mac

Create a new Location for the University

- Click the Wi-Fi icon
- Select Open Network Preferences... from the Wi-Fi menu.
- The Network window opens.
  If you have not previously created any locations, the Location will be set to Automatic.
- From the dropdown Location menu, select Edit Locations...
- Click on the + button
- Name your new, Untitled location: University of Aberdeen, then click Done to return to the Network window

Make sure the Location is now set to University of Aberdeen

- Click the Apply button
- Do not close the Network window

Set the University proxy

- In the Network window, click the Advanced button
- Select the Proxies tab
- In the Select a protocol to configure window, tick the Automatic Proxy Configuration checkbox
- In the URL textbox, type http://www.abdn.ac.uk/local/autoproxy.php
- Click OK
- Click Apply in the Network window
- Quit Network Preferences

Note: You may need to reconnect to the wireless network and restart Safari before the new settings take effect.

Switching Location

Now when you connect to eduroam or resnet, or when you want to access University resources from off campus, make sure that you switch to the University of Aberdeen Location so that the proxy settings are applied:

- Click the apple icon at the top left of your screen
- Move your mouse pointer onto Location and then select University of Aberdeen

Further Information and Help

This factsheet contains instructions for adding the proxy settings to the latest versions of Internet Explorer and Mozilla Firefox for Windows laptops, and Safari for Mac laptops.

If you use a different browser or if you need help setting the proxy on mobile devices, contact the Service Desk: servicedesk@abdn.ac.uk