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Description automatically generated **(Application Number – Office Use Only)**

**DT Student Experience Fund**

**Funding Proposal Application Form**

**Discretionary Fund 2023/24**

Prior to completing this application**, please refer to the ‘DT Student Experience Fund – Discretionary Criteria & Guidelines 23-24’**. Please only apply if you are eligible to do so and use the guidelines to assist you with completing the application form. Please note that an applicant is only permitted to submit one application; we will not consider multiple applications from the same applicant.

***Hand-written applications will not be considered so please submit a typed application. Applications must be emailed to*** [***giving@abdn.ac.uk***](mailto:giving@abdn.ac.uk) ***with the subject line ‘DT Student Experience Fund - Discretionary’.***

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| **Section 1 – Applicant Details** This will be the main contact for any queries/correspondence: | |
| Name | Click or tap here to enter text. |
| Department | Click or tap here to enter text. |
| Position | Click or tap here to enter text. |
| Contact telephone number | Click or tap here to enter text. |
| Contact email address | Click or tap here to enter text. |
| Project Title *(confirmed or working)* | Click or tap here to enter text. |
| Have you received funding from the DT Student Experience Fund before? | Click or tap here to enter text. |

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| **Section 2 – Summary of Application**  In no more than 150 words, please summarise why you are requesting funding and what the funding will be used for: |
| Click or tap here to enter text. |

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| **Section 3 – Proposal Development**  *Students*: Please provide detail regarding the relevant University departments that you have liaised with on the development of this proposal and confirm that you have their endorsement.  *Staff:* Please provide detail regarding how students have been consulted during the development of the proposal. Please also detail the relevant University departments that you have liaised with on this proposal and confirm that you have their endorsement. |
| Click or tap here to enter text. |

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| **Section 4 – Funding Requested**  This must not exceed £5,000, unless there are exceptional circumstances: | | | | |
| Total amount requested | | Click or tap here to enter text. | | |
| Breakdown of costs – *please include as much detail as possible and show a clear budget breakdown.* | | Click or tap here to enter text. | | |
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| **Section 5 – Other Funding Sources**  Please detail of any other funding sources for this project, initiative, or service: | | | | |
| Date | Sponsoring or awarding body | Amount | | Pending or Approved? |
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| **Section 6 – Further Information**  In no more than 600 words, please provide more detailed information to support your application, including: | | | | |
| * Full details of the activity, project, initiative, or service that requires funding. * When the activity, project, initiative, or service will take place. * Who the beneficiaries of the activity, project, initiative, or service would be. * The implications of not receiving funding. * The difference this funding will make and the clear impact it will have on students and the student experience. * What methods you will use to measure success. * A successful application this year does not guarantee funding again in future years. If the project is long term, what measures will be taken to ensure sustainability? | | | **Covered (please check):**   |  | | --- | |  | |  | |  | |  | |  | |  | |  | | |
| Click or tap here to enter text. | | | | |

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| **Section 7 – Promotion of University of Aberdeen Development** **Trust SCIO**  In no more than 150 words, please detail how you plan to promote the University of Aberdeen Development Trust SCIO should your application be successful. Funding is contingent on the University of Aberdeen Development Trust SCIO’s support being acknowledged/promoted however possible.  Furthermore, if you have received funding from the scheme in the past, please let us know how you acknowledged our support at that time. |
| Click or tap here to enter text. |

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| **Section 8 - Please let us know how you heard about the DT Student Experience Fund:** |
| **Social Media  Email from School  Email from Student Experience**    **Posters/Plasmas  MyAberdeen  Other (please specify)** |

*The University of Aberdeen Development Trust SCIO is a charity registered in Scotland, No. SC050996.*