

Skills Forge

What is Skills Forge?

Skills Forge is an interactive website designed to help postgraduate researchers (as designated by your Graduate School) effectively manage their degree as well as personal and professional skills. The use of Skills Forge is mandatory for postgraduate researchers and their supervisors.

Skills Forge replaces the current paper-based systems with an online one*.

In consultation with postgraduate researchers and their supervisors an online system was clearly preferred over the paper based one.

Skills Forge is the system that postgraduate researchers and their supervisors must use in the recording of Personal Development Planning (PDP) and the regular monitoring and assessment processes as defined by the University's regulations.

Features of Skills Forge

Timeline

The timeline feature provides an overview of tasks that postgraduate researchers should be considering at various stages of their research degree.

Supervision Records

Supervision meetings can be recorded online with an electronic signature system in place to lock the form only after supervisor and postgraduate researcher have agreed on the content. The Graduate Schools will undertake a regular analysis of usage.

Progress Monitoring & Assessment

Progress monitoring and assessment forms will be completed in Skills Forge and will include an electronic signature system to lock the forms once the content has been agreed. The Graduate Schools and Heads of Schools will be able to monitor completion and review the forms.

Research Skills & Training

Skills Forge is a new tool that the University is adopting to assist postgraduate researchers and their supervisors in PDP as well as the assessment and monitoring process.

Through Skills Forge postgraduate researchers will be able to analyse their competencies and reflect on their current skill levels before deciding upon suitable development activities.

Supervisors will be able to view a skills overview of their postgraduate researchers to assist them in their PDP process.

The University is required to ensure that all research students have an opportunity to record and reflect on the skills training they have undertaken.

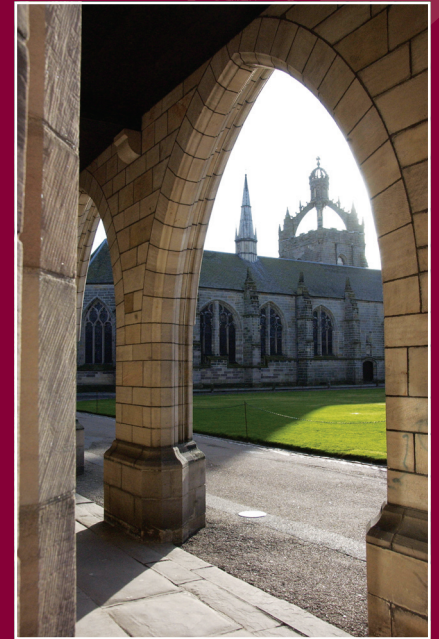
Course Booking

Postgraduate researchers will be able to search for and book training courses from the Skills for Research Excellence programme, College courses and other sources within the University. It features an automated waiting list management system for oversubscribed courses.

Skills Forge Log-in

The log-in procedure for Skills Forge will involve you logging in using your University of Aberdeen User Name, Skills Forge will then generate a password, unique to that system, that will be emailed to you. Graduate Schools will provide training on the use of Skills Forge.

* Only for postgraduate researchers first registered in 2009/10



<http://skillsforge.abdn.ac.uk/>



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