

**Senior Management Expenses**

Month - May 2011		Position: Principal	Name: Professor Ian Diamond
Expense	Reason	Location	Value Comments
Taxi 12/05/11	Taxi back to Caledonian Club after meeting in London	London	15.00
Taxis 16/05/11	To attend AQMeN PhD conference in Edinburgh	Edinburgh	10.25
Accommodation 28/04/11	While attending Development Trust & US Board meetings on 28 & 29 April 2011	New York	256.56
Heathrow Express 28/04/11	To attend meetings in London and return to Heathrow for flight to USA	London	32.00
Tube fares 28/04/11	To get between meetings in London on 28 April 2011	London	8.00
Baggage Charge 01/05/11	For flight from San Antonio to Houston on 1 May	USA	15.60
Return Train fare 03/05/11	To attend Development Trust meetings in Edinburgh on 31 May 2011	Aberdeen-Edinburgh	52.60
Tube fares 03/05/11	To attend British Academy Council meeting in London on 3 May 2011	London	6.60
Heathrow Express 28/04/11	To attend British Academy Council meeting in London on 3 May 2011	London	32.00
Flight 28/04/11	To attend Development Trust meeting in London on 10 June 2011	Aberdeen-London	87.24
Return train fare 04/05/11	To attend Wellcome Trust Dinner in Dundee on 11 July 2011	Aberdeen-Dundee	27.10
Hospitality 04/05/11	Refreshments for Blues reception at Chanonry Lodge on 5 May 2011	Aberdeen	74.99
Flight 03/05/11	To attend Development Trust, Alumni evening and UUK Efficiencies & Modernisation Group	Aberdeen-London	160.24
Flight 04/05/11	Return flight 29 June after TSB Foundation meeting and NCSR induction programme Trustees meeting	London-Aberdeen	192.54
Flights 04&05/05/11	To attend Census Quality Assurance Processes meeting & British Academy Audit Committee on 8 June	Aberdeen-London	197.04
Flight 05/05/11	Return flight form London after Lloyds TSB Foundation meetings on 6 December 2011	London-Aberdeen	74.80 Reimbursed by Lloyds TSB
Flight 12/05/11	Return flight from London on 16 June 2011 after WWF-UK Programme Committee & UUK Efficiencies Mod Group	London-Aberdeen	109.80
Hospitality 12/05/11	Coffee with R McPhail while attending Development Trust meeting in London	London	5.10
Car parking 13/05/11	While attending meetings in London on 11-13 May 2011	Aberdeen Airport	50.40
Heathrow Express 13/05/11	London to Heathrow after UUK meetings in London on 13 May 2011	London	18.00
Accommodation 12/05/11	While attending Dev Trust meeting and UUK meetings on 12&13 May 2011	London	131.00
Flight 12/05/11	Return flight on 10 June after Dev Trust and UUK Efficiencies Group	London-Aberdeen	109.80
Tube fares 13/05/11	To get between meetings in London on 13 May 2011	London	8.00
Heathrow Express 18/05/11	To attend Development Trust, Alumni evening and UUK Efficiencies & Modernisation Group on 18 May 2011	London	32.00
Tube fares 18/05/11	To get between meetings in London on 18 May 2011	London	8.00
Return flights 17/05/11	To attend National Centre for Social Research Trustees away day on 14 July 2011	Aberdeen-London	192.54
Accommodation 18/05/11	While attending Alumni evening and Foresight Advisory Board on 19 May 2011	London	138.00
Hire car 24/05/11	To attend meeting in Edinburgh at SFC and dinner at Holyrood Palace	Aberdeen-Edinburgh	17.62
Tube fares 19/05/11	To attend Foresight Advisory Board in London on 19 May 2011	London	4.00
			<b>2066.82</b>
	Refund of Offshore Technology Conference in Houston fee on 1 May - charged twice		91.68

Month - May 2011		Position: Senior Vice-Principal	Name: Professor Stephen Logan
Expense	Reason	Location	Value Comments
Taxis 06/05/11	To attend Energetica Steering Group	Aberdeen	21.23
Taxi 13/05/11	Returning from Singapore trip	Aberdeen Airport	17.71
Hospitality 28/04/11	Lunch with colleagues and S Jordan of Scottish Universities Network for Food & Drink	Zeste	40.65
Conference Fee 18/05/11	All Energy Business Breakfast	AECC, Aberdeen	36.00
Subsistence 07-13/05/11	While attending spin-off company board meeting in Singapore	Singapore	150.00
Taxi 12/05/11	While attending spin-off company board meeting in Singapore	Singapore	12.67
Mileage 15/03-13/06/11	To attend various meetings	Aberdeen	19.20
			<b>297.46</b>

Month - May 2011		Position: Secretary to University	Name: Steve Cannon
Expense	Reason	Location	Value Comments
Taxi 15/03/11	To attend SFC Annual Learning for All Conference (in order to arrive on time as train was delayed)	Dundee-Perth	40.00

Taxi 23/04/11	New York development trip from 23 April to 1 May	New York	37.56
Train fare 24/04/11	To attend meeting with Princeton Theological Seminary Staff	Manhattan-New Jersey	18.09
Hospitality 27/04/11	Meeting with US Board member	New York	47.44
Hospitality 27/04/11	Meeting with US alumni Ambassadors	New York	62.35
Purchase 29/04/11	Keyboard for iPad	New York	46.43
Hospitality 29/04/11	Meeting with US Board member	New York	20.59
Hospitality 30/04/11	Meeting with US Board member	New York	18.92
Accommodation 23/04-01/05/11	New York development trip from 23 April to 1 May	Manhattan, New York	1368.73
Car hire 01/05/11	On return from New York development trip	Aberdeen-Dundee	45.33
Hospitality 04/05/11	Lunch with former staff member and Acting Director of Development	Bishop's Table	27.45
Car hire 06/05/11	Lathallan School Board Meeting	Montrose	93.90
Car hire 10/05/11	To attend UCAS Scottish Standing Group, Lathallan meeting and Word Festival	Edin/Montrose/Aberdeen	150.05 50% to be reimbursed by UCAS
Fuel 13/05/11	While attending UCAS Scottish Standing Group, Lathallan meeting and Word Festival	Kinross	30.29
Car parking 13/05/11	While attending UCAS Scottish Standing Group	Edinburgh	13.00
Subsistence 13/05/11	While attending UCAS Scottish Standing Group	Edinburgh	7.70 To be reimbursed by UCAS
Taxis 11/05/11	To and from meeting with Principal Emeritus	UOA/Rowett/Aberdeen	31.02
Gatwick Express 12/05/11	To attend Development Meetings and Aberdeen Asset Man Alumni Reception on 18 May	London	27.40
Flight 12/05/11	To attend Development Meetings and Aberdeen Asset Man Alumni Reception on 18 May	Aberdeen-London	148.73
Taxi 17/05/11	To attend Development Meetings and Aberdeen Asset Man Alumni Reception on 18 May	UOA-Aberdeen Airport	16.39
Accommodation 18/05/11	While attending Development Meetings and Aberdeen Asset Man Alumni Reception on 18 May	London	162.90
Subsistence 18/05/11	While attending Development Meetings and Aberdeen Asset Man Alumni Reception on 18 May	London	6.19
Gatwick Express 18/05/11	After Development Meetings and Aberdeen Asset Man Alumni Reception on 18 May	London	15.95
Taxi 19/05/11	After Development Meetings and Aberdeen Asset Man Alumni Reception on 18 May	Aberdeen Airport-UOA	20.35
Flight 12/05/11	Returning from UCAS Interview Panel on 19 May	Birmingham-Aberdeen	138.53 To be reimbursed by UCAS
Train fare 19/05/11	While attending UCAS Interview Panel on 19 May	Paddington-Cheltenham	13.50 To be reimbursed by UCAS
Accommodation 19/05/11	While attending UCAS Interview Panel on 19 May	Cheltenham	89.00 To be reimbursed by UCAS
Subsistence 19/05/11	While attending UCAS Interview Panel on 19 May	Cheltenham	15.50 To be reimbursed by UCAS
Purchase 13/05/11	Mobile Phone (own phone left in office in error)	Edinburgh	19.99
Fuel 15/05/11	While attending Lathallan meeting and Word Festival	Aberdeen	30.00
Hospitality 16/05/11	Meeting with Principal after meeting in City Centre	Aberdeen	5.95
Taxis 16/05/11	To and from dinner with Principal Emeritus	UOA-Malmaison-UOA	40.48
Taxi 17/05/11	Collection of mobile phone from Malmaison	Malmaison-UOA	15.07
Hospitality 20/05/11	Lunch with University Chaplain	Bishop's Table	23.50
Taxi 25/05/11	Lunch with former member of staff at Royal Northern and University Club	Aberdeen	9.13
Hospitality 26/05/11	Lunch with Head of College	Bishop's Table	21.00
			<b>2878.41</b>

**Month - May 2011**      **Position: Vice-Principal and Director Rowett Institute of Nutrition & Health**      **Name: Professor Peter J Morgan**

Expense	Reason	Location	Value	Comments
Return flights 16/05/11	To attend Marabou Symposium in Stockholm	Aberdeen-Stockholm	653.94	
Car parking 20/04/11	While attending MRP Directors meeting in Edinburgh	Aberdeen Rail Station	6.00	
Taxis 03/06/11	To and from Moredun Institute from Waverley Station, Edinburgh	Edinburgh	44.00	
			<b>703.94</b>	

**Month - May 2011**      **Position: Vice-Principal Research & Commercialisation**      **Name: Professor Dominic Houlihan**

Expense	Reason	Location	Value	Comments
Return flights 19/04/11	To attend EUA-CDE conference in Madrid on 09-10 June	London-Madrid	209.20	
Return flights 20/04/11	Visit to Prof Chambaz in Paris re international benchmarking from 17-20 May	Aberdeen-Paris	322.05	
Taxi 17/05/11	Visit to Prof Chambaz in Paris re international benchmarking from 17-20 May	UOA-Aberdeen Airport	17.93	
Public Transport 17/05/11	Visit to Prof Chambaz in Paris re international benchmarking from 17-20 May	Airport-Paris Centre	13.19	
Taxi 17/05/11	Visit to Prof Chambaz in Paris re international benchmarking from 17-20 May	Paris Centre-Hotel	15.83	

Taxi 20/05/11	On return from visit to Prof Chambaz in Paris re international benchmarking from 17-20 May	Aberdeen Airport-UOA	15.00
Flight charge 26/04/11	Charge to change Aberdeen-London flight to accommodate London-Madrid flight on 9 June	Aberdeen	82.00
Return flights 03/05/11	To attend Higher Education Futures conference on 11 May	Aberdeen-London	193.24
Conference Fee 05/05/11	EUA-CDE conference in Madrid on 09-10 June	Aberdeen	456.89
Return train fare 06/05/11	Visit to European University Association international benchmarking in Brussels on 19 May	Paris-Brussels	137.00
Taxi 19/05/11	Visit to European University Association international benchmarking in Brussels on 19 May	Hotel-Paris Rail Station	26.40
Taxi 19/05/11	Visit to European University Association international benchmarking in Brussels on 19 May	Brussels Rail Stn-EUA Office	19.36
Public Transport 19/05/11	Visit to European University Association international benchmarking in Brussels on 19 May	EUA Office-Brussels Rail Stn	1.58
Heathrow Express 10/05/11	To attend Higher Education Futures conference on 11 May	London	32.00
Accommodation 10/05/11	While attending Higher Education Futures conference on 11 May & visiting VPs on 12 May	London	300.00
Taxi 10/05/11	To get flight to London for Higher Education Futures conference on 11 May & visiting VPs on 12 May	Aberdeen Station-Airport	22.39
Taxi 10/05/11	To attend Higher Education Futures conference on 11 May & visiting VPs on 12 May in London	Paddington Stn-Hotel	14.00
Tube fares 11/05/11	To attend event at Bank of China re Common Purpose Frontrunner for Chinese & UK students	London	8.00
Hospitality 12/05/11	Lunch with C Yeomans (Europe Unit)	London	24.95
Taxi 12/05/11	Lunch with C Yeomans (Europe Unit)	London	14.00
Taxi 12/05/11	To attend meeting with Vice-Principals at UCL	London	12.00
Taxi 12/05/11	On return from HE Futures Conference and meetings in London	Aberdeen Airport-Rail Stn	18.00
Purchase 16/05/11	Photos required for India Visa application	Aberdeen	12.50
Taxi 24/05/11	To attend meeting at CLSM	Aberdeen Stn-Polwarth	8.91
Taxi 31/05/11	To clinic for inoculations for India visit	UOA-George Street	8.25
Taxi 31/05/11	To attend Satrosphere Board meeting	UOA-Satrosphere	7.70
Purchase 07/06/11	Cost of VISA for trip to India		244.24
			<b>2236.61</b>
			<b>9.92</b>

Refund on British Airways statement

Month - May 2011	Position: Vice-Principal and Head of College	Name	Professor Chris Gane
<b>Expense</b>	<b>Reason</b>	<b>Location</b>	<b>Value Comments</b>
Hospitality 06/05/11	Business lunch with P Stollery & R Sandison	Bishop's Table	10.76
Hospitality 12/05/11	Business lunch with C Wallace	Bishop's Table	10.43
Hospitality 12/05/11	Dinner for 4 following King James Bible Lecture (50%)	Aberdeen	79.25
Hospitality 18/05/11	Lunch with Sheriff K McLernan	Bishop's Table	23.80
Hospitality 19/05/11	Dinner with guests from Henley Business School	Aberdeen	249.48
			<b>373.72</b>

Month - May 2011	Position: Vice-Principal and Head of College	Name	Professor Neva Haites
<b>Expense</b>	<b>Reason</b>	<b>Location</b>	<b>Value Comments</b>
Return flights 26/04/11	To attend HFEA Research Licence Committee on 18 May	Aberdeen-London	203.54 Reimbursed by HFEA
Return flights 27/04/11	To attend HFEA Authority on 11 May	Aberdeen-London	333.54 Reimbursed by HFEA
Return Train fare 10/05/11	To attend CSO Clinical Academic Fellowship Interviews on 13 May	Aberdeen-Edinburgh	62.80 Reimbursed by CSO
			<b>599.88</b>

Month - May 2011	Position: Vice-Principal	Name	Professor Bryan MacGregor
<b>Expense</b>	<b>Reason</b>	<b>Location</b>	<b>Value Comments</b>
Nil return			<b>0.00</b>

Month - May 2011	Position: Vice-Principal and Head of College	Name	Professor Albert Rodger
<b>Expense</b>	<b>Reason</b>	<b>Location</b>	<b>Value Comments</b>

Accommodation 29/04-05/05	While attending OTC Conference in Houston, USA	Houston	1398.46	
Subsistence 29/04-05/05	While attending OTC Conference in Houston, USA	Houston	4.85	
Car parking 29/04-05/05	While attending OTC Conference in Houston, USA	Houston	4.40	
Gratuity 29/04/11	While attending OTC Conference in Houston, USA	Houston	5.00	
Taxis 30/04-04/05	While attending OTC Conference in Houston, USA	Houston	32.00	
Incidental expenses 29/04-05/05	While attending OTC Conference in Houston, USA	Houston	60.00	
Hospitality 30/04-04/05	Lunch & coffee with K Fowler & A MacLeod	Houston	44.59	
Train fares 10/05-13/05	To attend SFC meetings: 10/05 RKEC, 11/05 Strategic Dialogue, 12-13/05 SFC Board meeting	Aberdeen-Edinburgh	264.40	Partial refund from SFC
Accommodation 12/05/11	While attending SFC Board Meeting	Edinburgh	75.00	Partial refund from SFC
Subsistence 12/05/11	While attending SFC Board Meeting	Edinburgh	4.05	Partial refund from SFC
			<b>1892.75</b>	

<b>Month - May 2011</b>	<b>Position: Vice-Principal Teaching &amp; Learning</b>	<b>Name</b>	<b>Professor Peter McGeorge</b>
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Expense	Reason	Location	Value	Comments
Printing 07/09/10	Business cards	Aberdeen	88.00	
			<b>88.00</b>	
			98.00	Reimbursement of hotel booked for 18 Nov 10 for visit to University of Gothenburg

<b>Month - May 2011</b>	<b>Position: Director of Finance</b>	<b>Name:</b>	<b>Irene A Bews</b>
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Expense	Reason	Location	Value	Comments
Car parking 11/05/11	While attending BUFDG Executive meeting in Birmingham	Aberdeen airport	14.30	
Return train fare 18/05/11	To attend KPMG HE Workshop on 1 June	Stonehaven-Edinburgh	56.80	
Taxis 05&12/05/11	To attend meetings at Aberdeen City Council re Aberdeen Sports Village	Aberdeen	25.46	
			<b>96.56</b>	

<b>Month - May 2011</b>	<b>Position: Director of Human Resources</b>	<b>Name:</b>	<b>Caroline Inglis</b>
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Expense	Reason	Location	Value	Comments
Return flights 28/04/11	To attend Eversheds Current Developments in Employment Law	Aberdeen-London	203.54	
Accommodation 28/04/11	While attending Eversheds Current Developments in Employment Law	London	92.00	
Subsistence 28/04/11	While attending Eversheds Current Developments in Employment Law	London	17.60	
Internet access 28/04/11	While attending Eversheds Current Developments in Employment Law	London	10.00	
Heathrow Express 28/04/11	To attend Eversheds Current Developments in Employment Law	Heathrow-London	32.00	
Tube fares 28/04/11	To attend Eversheds Current Developments in Employment Law	London	6.60	
Hospitality 11/05/11	Lunch with colleagues and ILM Accreditor	Bishop's Table	37.40	
			<b>399.14</b>	

<b>Month - May 2011</b>	<b>Position: Director of Information Technology</b>	<b>Name:</b>	<b>Paul Haley</b>
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Expense	Reason	Location	Value	Comments
Nil return			0.00	

<b>Month - May 2011</b>	<b>Position: Director of Research &amp; Innovation</b>	<b>Name:</b>	<b>Fred Stevenson-Robb</b>
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Expense	Reason	Location	Value	Comments
Nil return			0.00	

<b>Month - May 2011</b>	<b>Position: Director of Student Affairs</b>	<b>Name:</b>	<b>Leith Forsyth</b>
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Expense	Reason	Location	Value	Comments
Flight 02/05/11	Visit to HE Institutions in Australia & New Zealand	Auckland-Melbourne	97.83	
Accommodation 01/05/11	Visit to HE Institutions in Australia & New Zealand	Auckland-Melbourne	69.97	
Accommodation 06-12/05/11	Visit to HE Institutions in Australia & New Zealand	Sydney	601.12	
Accommodation 30/04-01/05	Visit to HE Institutions in Australia & New Zealand	Wellington	115.98	
Hire Car 02-04/05/11	Visit to HE Institutions in Australia & New Zealand	Melbourne	135.17	
Insurance for hire car 02/05/11	Visit to HE Institutions in Australia & New Zealand	Melbourne	44.44	
			<b>1064.51</b>	

**Month - May 2011**      **Position: Director of Estates**      **Name: Angus Donaldson**

Expense	Reason	Location	Value	Comments
Nil return			<b>0.00</b>	

**Month - May 2011**      **Position: Director of Policy, Planning & Governance**      **Name: Jennifer Sewel**

Expense	Reason	Location	Value	Comments
Return flights 09-10/05/11	To attend LFHE Governance Summit	London	269.19	
Heathrow Express 09/05/11	To attend LFHE Governance Summit	London	18.00	
Heathrow Express 10/05/11	Returning from LFHE Governance Summit	London	20.00	
Car parking 09-10/05/11	While attending LFHE Governance Summit	Aberdeen	18.90	
Subsistence 09-10/05/11	While attending LFHE Governance Summit	London	43.65	
Return Train fare 18-19/05/11	To attend SFC E&D Conference & Dinner in Glasgow & University of West of Scotland	Glasgow/Paisley	107.70	
Subsistence 18-19/05/11	While attending SFC E&D Conference & Dinner in Glasgow & University of West of Scotland	Glasgow/Paisley	45.00	
Taxi 18-19/05/11	To attend SFC E&D Conference & Dinner in Glasgow & University of West of Scotland	Glasgow/Paisley	4.50	
Car parking 18-19/05/11	While attending SFC E&D Conference & Dinner in Glasgow & University of West of Scotland	Aberdeen	12.00	
			<b>538.94</b>	

**Month - May 2011**      **Position: University Librarian**      **Name: Chris Banks**

Expense	Reason	Location	Value	Comments
Train fare 12/05/11	To attend Ethos Board meeting in London	Cardiff-London	16.50	
Train fare 17/05/11	To attend SCURL Plenary meeting	Edinburgh	29.11	
Taxi 17/05/11	To attend SCURL Plenary meeting	Edinburgh	4.00	
Flights 08/06/11	To attend SCONUL Conference	Cardiff	84.48	
Car parking 14/05/11	While attending Ethos Board Meeting	London	34.10	
Flights 13/06/11	To attend SCURL Business Committee	London-Edinburgh	68.71	
			<b>236.90</b>	

**Month - May 2011**      **Position: Director of Marketing, Student Recruitment**      **Name: Rachel Sandison**

Expense	Reason	Location	Value	Comments
Return Flights 11/05/11	To attend Universities UK HE Futures Forum	Aberdeen-London	271.00	
Heathrow Express 11/05/11	To attend Universities UK HE Futures Forum	London	32.00	
Subscription 20/05/11	Annual subscription for Institution membership of HEERA	Aberdeen	150.00	
			<b>453.00</b>	

**Month - May 2011**      **Position: Acting Director of Development**      **Name: Elizabeth Bowie**

Expense	Reason	Location	Value	Comments
Heathrow Express 16/05/11	To attend meetings and an Alumni event in London on 18 May	London	32.00	
Car parking 18/05/11	While attending meetings in London	Aberdeen Airport	14.80	

Return flights 18/05/11

To attend meetings and an Alumni event in London on 18 May

Aberdeen-London

344.19

Subsistence 18/05/11

While attending meetings in London

London

46.51

**437.50**

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