

Curriculum Reform Bologna Sub Group

Recommendations

1. Creation of a website to inform and advise students and staff (and also demonstrate our commitment to the wider community) of our adoption of the key principals of the Bologna process. The website is intended to be used alongside current institutional developments to ensure that best practice information on Bologna issues be shared across the institution.
2. Create a single centralised student mobility centre with a clear management structure which is responsible for all activities involving students being off campus. The centre would thus be responsible for promoting and facilitating ERASMUS visits, international exchanges, work placements etc. The centre would be responsible for the co-ordination of all incoming as well as outgoing students.
3. Appoint a placement/ERASMUS Officer (or one for each function) in each College to overview and facilitate such activities in each discipline.
4. In order to support the drive for 20% of registered students at the University to have an international experience, an ERASMUS coordinator should be appointed in each discipline.
5. All ERASMUS agreements should incorporate equality and diversity statements.
6. Programme co-ordinators should adopt a course structure which facilitates international exchanges for flexible periods throughout the programme (including periods of less than one semester). Different exchange mechanisms may have minimum requirements which will need to be considered.
7. Disciplines for which there are TUNING Activities¹ should increase awareness of current opportunities for involvement and increase current levels of engagement.
8. The opportunities for international visits and the concept of transferable credits should be explained to all students at an early stage. Opportunities for engagement include: information provided in pre-enrolment packs; representation at Open Days and during Fresher's week; initial discussions with academic advisors (training should be provided for advisors where appropriate); visibility of the international office.
9. University housing and accommodation should develop the opportunities for flexible shorter term leases to facilitate all students and staff on short term visits to and from the University.
10. The Group supports the CREF recommendation to adopt the format of Diploma supplement in the new format transcript.

¹ Currently, there are tuning programmes in the areas of Business, European Studies, Education and History; Chemistry, Sciences, Geology, , Mathematics, Physics; and Nursing. More information about EU TUNING is available online: <http://tuning.unideusto.org/tuningeu/>