

What information will be sent to me by the University?

While all formal business must be transacted via UCAS, there are three separate stages at which this University will write to you before you begin your studies at Aberdeen:

- (1) If the University is able to make you an offer, you will also receive supporting documentation from us. You will also receive at this stage a *Financial Guarantee Form*: **it is very important that this form be completed and returned to us directly.**
- (2) When you have returned your Financial Guarantee Form and have indicated to UCAS that you wish to accept firmly a conditional or unconditional offer of admission from this University, you will be sent, in May, information on how to apply for accommodation. At the same time a *Certificate of Acceptance* will be sent to all applicants holding an unconditional offer of admission.
- (3) *Joining Instructions* will be sent to all applicants who have received a *Certificate of Acceptance* as soon as possible in early August. *Joining Instructions* will include information on term dates, the orientation programme (Fresher's Week), time of appointment with Adviser of Studies, payment of fees, etc.

Where Can I Get Further Information?

Student Recruitment and Admissions Service
University of Aberdeen
University Office
King's College
Aberdeen
AB24 3FX

Tel: +44 (0)1224 272090/91
E-mail: sras@abdn.ac.uk
Web: www.abdn.ac.uk/sras

Or be our friend at
www.facebook.com/universityofaberdeen
www.twitter.com/aberdeenuni



APPLYING FOR UNDERGRADUATE STUDY

The University of Aberdeen welcomes applications from international students for admission to its undergraduate degrees. Details of the courses available, the requirements needed for entry, accommodation and other helpful information are given in the University's *Undergraduate Prospectus*. The prospectus is on the web at www.abdn.ac.uk/prospectus/ugrad/ or copies are available from the Student Recruitment and Admissions Service (SRAS). The University will consider applications from candidates offering a wide diversity of school-leaving certificates of comparable standing from all over the world.

All applications to the University of Aberdeen must be made through UCAS (Universities & Colleges Admissions Service). The online service is now the only recommended application route. To apply online you should visit the UCAS website (see below). International students can also contact their local British Council (www.britishcouncil.org) office.

UCAS, Rosehill, New Barn Lane, Cheltenham GL52 3LZ, UK
Tel: +44 (0)870 1122211 **Web:** www.ucas.com

Completing the UCAS application

The UCAS system allows you to apply to up to 5 universities / courses in a single application. You must not submit more than one application. When completing the online application, you should follow the instructions provided carefully. It is particularly important that you include full details of your present educational qualifications including information on your English Language ability and of any examinations you intend to take before coming to Aberdeen. If you have difficulty in completing the application or in including all the information about yourself and your qualifications, which you consider relevant to your application, contact SRAS (see overleaf) for further advice. When you have completed the application, pass it with the application fee to your academic referee, usually your head teacher or college tutor, who will add a reference and submit the application to UCAS.

When do I apply?

The academic year starts in late September. You may apply from 1st September of the previous year. The official deadline for applications is the 30th of June in the year of entry, however we strongly recommend that you apply earlier than this and by 15th January if possible. Please note the deadline for Medicine is the 15th of October in the year prior to entry. This deadline is not flexible. The deadline for Education is the 15th of January of the year of entry and again, this deadline is not flexible. If you wish to have further information about late application procedures, contact SRAS or your local British Council office.

Advanced entry

A Scottish Honours degree normally takes four years, but if you have very good qualifications you can be admitted to the second year of study in many of our degree programmes, enabling you to complete an Honours degree in three years. In some cases it is even possible to enter the third year of a degree programme – in which case you are an Honours student from the start.

What is the UKCAT?

The UK Clinical Aptitude Test (UKCAT) will be used in the selection process by a consortium of UK University and Medical and Dental Schools, including the University of Aberdeen, with effect from the summer of 2006. Further information is available at www.ukcat.ac.uk

What happens to my UCAS application?

As soon as UCAS receives your application for a place at the University of Aberdeen, a copy of your application will be sent to this University. Your application will then be considered by our Admissions Selectors who will decide whether you can be made an offer of admission or whether your application will, unfortunately, have to be rejected. Any offer of admission made will be either *conditional* or *unconditional*.

It will be conditional where the Selector wishes you to obtain, in addition to your present qualifications, further passes in your forthcoming examinations. It will be unconditional where the Selector feels that you are



already in a position academically to proceed straight to undergraduate studies. Our decision on your application will be conveyed to you formally through UCAS. If we are able to make you a conditional or unconditional offer, you will also receive supporting documentation from this University. As an applicant to the University of Aberdeen, you will have access to our Applicant Portal. Details on how to register to use the Applicant Portal will be sent to you once we receive your application from UCAS. When you have received a decision from every university to which you have applied, UCAS will then ask you to decide which offer you wish to choose as a *firm acceptance*. If this is a conditional offer, you may also retain one other offer as an *insurance acceptance*. The remainder are then declined. You must think very carefully about this decision, as you will be expected to keep to it and not change your mind later.

How do I confirm a conditional offer?

As soon as you have met the conditions of our offer to you (e.g. received your exam results), send the information to us immediately. We will then make an unconditional offer. Note that you may be offered a place even if your results are slightly lower than our offer if we have places available.

What about clearing?

If you have been unsuccessful in securing a place at a British university by 30th June, you may apply, if applicable, to Aberdeen via the UCAS "Clearing" scheme. Full details of this service will be sent to you by UCAS if necessary.