Stephanie Sample

23a Any Road Mobile: 0123456789 Aberdeen, AB12 3CD Email: Stephanie@gmail.com

EDUCATION

Sept 2015 – July 2020 University of Aberdeen MA French & Hispanic Studies (Expected 2:1)

Courses include: French Language, Literature and Culture of Modern France, French Identities: Individual and Society, Spanish English Translation, Introduction to French Linguistics, Spanish Language

Sept 2017 - July 2018 Erasmus Year Abroad

I spent the first part of this year studying at the Universidad de Sevilla and the second part teaching English in France. This was an excellent experience and developed my spoken language skills in both languages.

Aug 2009 – June 2015 Aberdeen Grammar School

Advanced Highers: French (A), Modern Studies (B)

Highers: English (A), French (B), Geography (B), Maths (B), Biology (C)

Standard Grades: 7 Standard Grades, all at Credit Level

WORK EXPERIENCE

May 2018 – Present University of Aberdeen Aberdeen Student Ambassador (Summer & Open Days/Events)

- Delivering guided tours to prospective students and visitors and dealing with their enquiries.
- Researching the University's history and keeping up to date with events to provide information to visitors and prospective students.
- Working as part of a team to help University events run smoothly. Recent events include the university open days for prospective science students.

Jan 2018 – May 2018 Lycée Fénelon Paris English Language Assistant (British Council)

- Delivered English Language and British Culture lessons to classes of up to 30 young people.
- Prepared and planned lessons for all classes to ensure they were in line with the secondary curriculum.
- Worked outwith schools hours to provide an 'English Club' to younger pupils after school.
- Frequently provided one-to-one language support to pupils.
- Worked with the department to inform language provision and extra-curricular activities.

Sept 2016 – Sept 2017 H&M Aberdeen Sales Assistant

- Frequently communicated with customers, processing sales and dealing with enquiries.
- Ensured stock was replenished and products and displays were presentable.
- Developed business awareness through observing the interplay of products, pricing, fashion planning, developing our customer base and the part played by excellent customer service.

WORK RELATED SKILLS

Communication

Developed excellent communication skills within a variety of roles. Working as a teacher in France taught me to articulate my points effectively and communicate with large groups of people. I have gained confidence in giving presentations as part of my degree and within my role as a Student Ambassador.

Teamwork

I enjoy working as part of a team and I am a confident team player. Group work during my degree has enhanced my ability to work successfully in a team environment. Involvement in the co-ordination of successful Student Charities events developed my ability to work with others.

Organisation

Planning my year abroad honed my organisational ability not only in the major areas of choosing courses of study, accommodation and travel but in responding to the countless small problems which arose adapting to a new culture, new language and new way of learning. This combined with forward planning and the willingness to ask for help and advice made a huge difference to the overall success of my year abroad.

Languages

My degree programme, combined with my year abroad, has developed my written and spoken language skills in both French and Spanish. I am now very fluent in both languages.

IT

I am a confident user of all Microsoft Office packages including Word, PowerPoint and Excel. I am skilled at the use of social media in advertising Student Charities Campaign events as well as photo imaging and editing.

INTERESTS & ACHIEVEMENTS

AUSA Student Charities Campaign

I have been involved in the Charities Campaign since second year at University and was elected to the committee organising the Torcher parade this year. This event involves students raising money for charity through the creation of themed floats using vehicles and materials supplied by local companies which are then paraded through Aberdeen with collectors raising money through spectators' donations. I was responsible for persuading local businesses to offer sponsorship in the form of vehicles, drivers and materials and encouraging the creation of student teams to build the individual floats through the medium of social media.

Travel

I love travelling and combine this with my enthusiasm for languages. During my year abroad I travelled extensively across Spain, France and Eastern Europe.

Jogging

I enjoy keeping fit and jog regularly competing in 5K and 10K races with a view to a future half marathon. I recent participated in the Aberdeen Baker Hughes 10K raising £285 for Marie Curie Cancer Care.

REFERENCES

Available on request.