



## **4<sup>th</sup> International Symposium “Coleoid Cephalopods Through Time” Stuttgart, September 6-9, 2011**

### **Second circular**

#### **Call for registration & presentations**

As announced in the first circular, the 4<sup>th</sup> International Symposium ‘**Coleoid Cephalopods through time**’ will be held from **September 6-9, 2011** in **Stuttgart (Germany)**.

**We are happy to inform you that registration and acceptance of abstracts has now started.**

For registration and additional information please visit our symposiums homepage:

<http://www.naturkundemuseum-bw.de/stuttgart/tagungen>

#### **Organizing Committee**

Günter Schweigert (Staatliches Museum für Naturkunde, Stuttgart)

Dirk Fuchs (Freie Universität Berlin)

Gerd Dietl (Staatliches Museum für Naturkunde, Stuttgart)

#### **Scientific Committee**

Jörg Mutterlose (Bochum, Germany)

Kazushige Tanabe (Tokyo, Japan)

Michael Vecchione (Washington, USA)

Sandra Navet (Paris, France)

## **General inquiries about this symposium**

### **1. Symposium Schedule**

*Tuesday, 06.09.2011* – Registration, Display of posters, Icebreaker Party

*Wednesday, 07.09.2011* – Oral and poster presentations

*Thursday, 08.09.2011* – Oral and poster presentations

*Friday, 09.09.2011* – field trip

Technical notes: 15min talk + 5min discussion

Language: English

A preliminary program will be presented in summer 2011.

### **2. Venue**

Staatliches Museum für Naturkunde Stuttgart

Rosenstein 1

D-70191 Stuttgart

E-mail: [guenter.schweigert@smns-bw.de](mailto:guenter.schweigert@smns-bw.de)

### **3. Registration**

For registration please visit our symposiums homepage

<http://www.naturkundemuseum-bw.de/stuttgart/tagungen>

and download the registration form.

Please send the completed registration form preferably as an e-mail attachment to:

[guenter.schweigert@smns-bw.de](mailto:guenter.schweigert@smns-bw.de)

### **4. Fees**

	early registration (before May 31, 2011)	late registration
full fee	150,00 €	200,00 €
student fee*	100,00 €	150,00 €
one-day field trip**	20,00 €	30,00 €
accompanying guest fee	30,00 €	50,00 €

The registration fee for regular participants and students will include: admission, abstract volume, proceedings volume, icebreaker party, and coffee breaks.

Accompanying guest registration will be for persons accompanying symposiums participants who will not be presenting. This will include admission, icebreaker party, and coffee breaks. The field trip fee will include transport and lunch.

## 5. Payment information

For any payment use the following account (please refer to: “coleoid symposium”):

Holder of account: Guenter Schweigert

Account number: 7400076833

Bank: BW-Bank Stuttgart, BLZ 60050101

IBAN: DE63 6600 5010 1740 0076 833

BIC-/SWIFT-Code: SOLA DE ST

## 6. Abstract submission information

Accepted abstracts will be collected in an abstract volume. These should be submitted electronically in MS-Word format (“doc” or “rtf” files only) to [drig@zedat.fu-berlin.de](mailto:drig@zedat.fu-berlin.de) **before May 31<sup>st</sup>, 2011**. The text of the abstract should not exceed 2500 letters including name(s) of the author(s), affiliations, mailing and e-mail address.

Please submit your abstract(s) according to the following guidelines:

The format needs to be either “rich text format” (rtf-file) or “Microsoft word document” (word file).

Body text should use “Times New Roman” font with 12pt size, lines double-spaced, and 2.5 cm margins on all sides. Title should be in capitals.

Authors and affiliations should follow on line below title. Underline the name of the speaker/presenter in multi-authored abstracts. Provide e-mail addresses for correspondence.

Abstracts may include tables, figures and plates, but note that the print quality of the abstract volume will not be the best.

Citations in the text must be included in a reference list at the end of the abstract.

In main text, references to authors, in SMALL CAPS, should be presented without comma before year, as follows:

SMITH (2001), SMITH (2001, 2002), (SMITH 2001), (SMITH 2001; JONES 2002), (SMITH & JONES 2003, 2005), (SMITH, JONES & JOHNSON 2003), SMITH (2001: 1; 2003: 5), SMITH (2001: fig. 2).

References should be presented as in the style of the journal **Palaeodiversity** (see <http://www.palaeodiversity.org/InstructionsToAuthorsPalaeodiversity.pdf>)

## 7. Publication of submitted papers

Symposiums proceedings will be published as a special issue of **Palaeodiversity**, the scientific journal of the museum (for authors instructions see <http://www.palaeodiversity.org>).

## 8. Field trip

Friday, September 9, 2011: Nusplingen (Lithographic Limestones of Nusplingen, Kimmeridgian soft-part coleoids; Museum Werkforum at Dotternhausen (Posidonia Shale, Toarcian soft-part coleoids).

## 9. Accommodation

A list of hotels together with detailed information can be downloaded from

<http://www.naturkundemuseum-bw.de/stuttgart/tagungen/>

## 10. Travel information

See our symposiums homepage

<http://www.naturkundemuseum-bw.de/stuttgart/extras/plan.html>

<http://www.naturkundemuseum-bw.de/stuttgart/extras/pkw.pdf>

## 11. Contact

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